



BANGOR CITY COUNCIL REGULAR MEETING AGENDA

Date: January 21, 2025 **Time:** 7:00 PM
Location: 257 W Monroe St Bangor, MI 49013

City Council meetings are conducted in accordance with Michigan's Open Meeting Act (OMA), 1976 PA 267, MCL 15.261 et seq. and Roberts Rules of Order Newly Revised.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council Members
4. Approval of Agenda
5. Consent Agenda Items (Roll Call Vote)

Consent agenda items can be adopted by a simple motion.
Any consent agenda item may be removed at the request of a Council Member.

- a. Approval of Regular Meeting minutes for 01/06/25
- b. Approval of Closed Session Meeting minutes for 01/06/25
- c. Approval of General Checking Accounts Payable & Payroll for 01/14/25 for \$159,619.35
- d. Approval of Roads Accounts Payable & Payroll for 01/14/25 for \$2,123.51
- e. Approval of T&A2 Checking Accounts Payable for 01/14/25 for \$154,759.47

UPCOMING MEETINGS:

- DDA – Jan 28 @ 7PM
- Council – Feb 3 & 17 @ 7PM
- Parks & Recreation – Feb 4 @ 4:30 PM
- Planning – Feb 13 @ 7PM
- Bangor Housing – Feb 20 @ 6PM (820 Second St)
- EDC – Done meeting until March 2025
- Cemetery – Done meeting until April 2025

6. Comments/Concerns from the Audience/Public on any matters ON THE AGENDA ITEMS 7-10*

A limit of three (3) minutes per speaker is in effect.

7. Regular Business (Resolutions, Proclamations, Department Head Reports, and Presentations)

a. Reports

i) Department Heads

- Department of Public Works (DPW) DPW Director Lowder
- Police Department **REPORT PROVIDED** Officer
- Fire Department Fire Chief Babcock
- Code Enforcement/Zoning Code Enforcement Officer Drake
- **Clerk's Department REPORT PROVIDED** See Report Provided
- **Treasurer's Department REPORT PROVIDED** See Report Provided

ii) Commission and Boards

- Planning Commission Councilmember Uplinger
- SKIP - Cemetery Committee **DONE MEETING UNTIL APR 2025** N/A
- SKIP - Economic Development Corporation (EDC) **DONE MEETING UNTIL MAR 2025** N/A
- Downtown Development Authority (DDA) Mayor Pro-Tem Martinez Serratos
- Bangor Housing Commission (BHC) Councilmember Muenzer

b. Resolutions

- Resolution 2025-01 Accepting Letters of Protest from City Residents City Assessor Story (Not Present)
- Resolution 2025-02 Alternate Starting Dates City Assessor Story (Not Present)
- Resolution 2025-03 Poverty Guidelines City Assessor Story (Not Present)

8. Unfinished Business/Postponed Items

- a. Adopt Rules of Procedures for the City Council (postponed from 01/06/25 Meeting) Clerk Umbanhowar

9. New Business

- a. 2nd Quarter Budget Amendments City Treasurer Cagle
- b. Steve Honeycutt Resignations City Manager Weber
- c. Public Hearing - Potential misconduct by Planning Commission Member City Attorney Graham

10. Comments/Concerns from the Audience/Public on any matters NOT ON THE AGENDA ITEMS*

A limit of three (3) minutes per speaker is in effect.

11. Councilmember Closing Comments

12. Adjournment

Agenda items might be added or removed as necessary after publication deadline

*The purpose of the public comment periods are for members of the public to inform the council of their views. Traditionally, Council does not respond to comments made at the meeting; however, the Mayor or City Manager may direct staff to follow up with the speaker as appropriate. Public and council comments are not required to be recorded. "Meeting Minutes are a record of what was done, not what was said" - Roberts Rules of Order Newly Revised (RONR)



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Amanda Karr, Deputy Clerk

CC: Stephenie Cagle, Treasurer; Shelly Umbanhowar, Clerk

Subject: Accounts Payable and Payroll

Date: 01/15/25

Recommended Action:

GENERAL CHECKING - Treasurer recommends City Council approval of the following:

- **Bill List** for 01/14/25 (41 items) in the amount of **\$41,264.90.**
- **ACH/EFT Transactions** (27 items) in the amount of **\$7,765.12.**
- **Payroll** for 01/03 & 01/17, HSA Contributions, and Council 4th Qtr & Dec Pay in the amount of **\$110,589.33.**
 - For a **grand total** amount of **\$94,673.61** from the **GCK-2** account.

• TOTAL AMOUNT OF <u>GCK-2</u> BILLS LIST & PAYROLL	<u>\$159,619.35</u>
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ROADS - Treasurer recommends City Council approval of the following:

- **Bill List** for 01/14/25 (4 items) in the amount of **\$2,123.51.**
 - For a **grand total** amount of **\$2,123.51** from the **T&A2** account.

• TOTAL AMOUNT OF <u>ROADS</u> BILLS LIST	<u>\$2,123.51</u>
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T&A2 - Treasurer recommends City Council approval of the following:

- **Bill List** for 01/14/25 (16 items) in the amount of **\$154,759.47.**
 - For a **grand total** amount of **\$154,759.47** from the **T&A2** account.

• TOTAL AMOUNT OF <u>T&A2</u> BILLS LIST	<u>\$154,759.47</u>
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Council Action:

For Action

Summary:

See GCK-2, Roads, and T&A2 invoice approval lists.



CITY OF BANGOR
BANGOR COUNCIL MEETING MINUTES
JANUARY 6, 2025
MINUTES

Council Chambers

Regular Meeting

7:00PM

257 W MONROE ST
BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 7:00 pm.
2. PLEDGE OF ALLEGIANCE IS LED BY COUNCILMEMBER UPLINGER AND RECITED BY ALL PRESENT
3. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember	X	
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember	X	
Darla McCrumb	Councilmember	X	
QUORUM MET (7 PRESENT)			

OTHERS PRESENT

Scott Graham, City Attorney
Justin Weber, City Manager
Shelly Umbanhowar, Clerk
Paul Leonard, Police Officer

Ross Morang, Police Officer
Derek Babcock, Fire Chief
Ezekiel Drake, Code Enforcement
Steve Lowder, DPW Director

Approximately 25 members of the public

4. APPROVAL OF REGULAR AGENDA

Motion to accept Regular Meeting 01/06/25 Agenda as Presented.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Jeremy Uplinger, Councilmember
SECONDER:	Jerry Muenzer, Councilmember

5. APPROVAL OF CONSENT AGENDA

a. **Consent Agenda**

Motion to accept Consent Agenda items: Regular Meeting Minutes 12/16/24 , Accounts Payable/Payroll: General Checking in the amount of \$94,673.61 and T&A Checking in the amount of \$72,674.54 .	
RESULT:	APPROVED (7 YES)
MOVER:	Amber Garcia, Councilmember
SECONDER:	Darla McCrumb, Councilmember
AYES:	Rivers, Muenzer, Uplinger, McCrumb, Farmer, Garcia, Martinez-Serratos

6. OPPORTUNITY FOR PUBLIC COMMENT – AGENDA ITEMS ONLY

Public comments heard.

7. REGULAR BUSINESS**a. Accept DDA Appointment of Charles Spreitzer**

Motion to accept DDA appointment of Charles Spreitzer.

RESULT: CARRIED (UNANIMOUS)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Heléne Rivers, Councilmember

8. POSTPONED ITEMS

a. None.

9. UNFINISHED BUSINESS

a. None.

10. NEW BUSINESS**a. Consideration of potential misconduct by Planning Commission Member**

City Attorney Graham presented to the Council his opinion on the facts in this situation. Brief discussion by the Council regarding the need for a public hearing.

Motion to give Steve Honeycutt a written notice that a public hearing will be held at the next regular council meeting on Tuesday, 01/21/25 regarding misconduct by a Planning Commission Member.

RESULT: APPROVED (7 YES)
MOVER: Darla McCrumb, Councilmember
SECONDER: Heléne Rivers, Councilmember
AYES: Rivers, Muenzer, Uplinger, McCrumb, Farmer, Garcia, Martinez-Serratos

b. Annual Review and Acknowledgement of Ordinance #258 – Code of Ethics

There is brief review and discussion of the need for annual review and acknowledgement of this ordinance by each council member. The Council has reviewed and acknowledges this ordinance for the calendar year of 2025. Each councilmember will submit a signed annual acknowledgement form to the Clerk.

c. Rules of Procedures for the City Council

There is brief discussion regarding the need for rules of procedure for the City Council. City Attorney Graham recommends the council postpone this item to the next meeting so that each councilmember can thoroughly review and be ready to adopt at the next City Council meeting.

Motion to postpone the adoption of the Rules of Procedures for the City Council until the next regular City Council meeting on Tuesday, 01/21/25.

RESULT: CARRIED (UNANIMOUS)
MOVER: Amber Garcia, Councilmember
SECONDER: Pati Martinez-Serratos, Mayor Pro Tem

11. OPPORTUNITY FOR PUBLIC COMMENT – NON AGENDA ITEMS

Public comments heard.

12. COUNCILMEMBER CLOSING COMMENTS

Councilmember comments were heard.

13. CLOSED SESSION

Motion to go into closed session for legal advice at 7:33 PM.

RESULTS: CARRIED (UNANIMOUS)

MOVER: Amber Garcia, Councilmember

SECONDER: Darla McCrumb, Councilmember

14. RETURN TO OPEN SESSION

Motion to go back into open session for legal advice at 8:51 PM.

RESULTS: CARRIED (UNANIMOUS)

MOVER: Heléne Rivers, Councilmember

SECONDER: Jerry Muenzer, Councilmember

Motion to allow City Attorney Graham to file charges with the court against all parties involved in statements that have caused harm to the City.

RESULTS: APPROVED (7 Yes)

MOVER: Amber Garcia, Councilmember

SECONDER: Heléne Rivers, Councilmember

AYES: Rivers, Muenzer, Uplinger, McCrumb, Farmer, Garcia, Martinez-Serratos

15. ADJOURNMENT

Motion to adjourn at 8:52 PM.

RESULTS: CARRIED (UNANIMOUS)

MOVER: Jeremy Uplinger, Councilmember

SECONDER: Amber Garcia, Councilmember

Shelly Umbanhowar, City Clerk

Mayor Lynne Farmer

CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Regular Meeting held on Monday, January 7, 2025**. These minutes were **approved by the City Council on Tuesday, January 21, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

Shelly Umbanhowar, City Clerk

Vendor Code	Vendor Name Invoice	Description	Amount
PAPER CHECKS			
STORY, ANG	ANGELA J. STORY DEC 2024	DECEMBER 2024 MONTHLY ASSESSING FEE	1,333.33
TOTAL FOR: ANGELA J. STORY			1,333.33
AUTO	AUTO-WARES GROUP 03780209668	YELLOW SALT TRUCK AIR BRAKE A/F QT	7.69
	03780209687	WHITE F250 DPW DWIK CONN BLADE	13.18
TOTAL FOR: AUTO-WARES GROUP			20.87
BLUE FIRE	BLUE FIRE MEDIA, INC 31014	WEB-DEV MONTHLY PAYMENT	100.00
TOTAL FOR: BLUE FIRE MEDIA, INC			100.00
BRONSON	BRONSON HEALTHCARE GROUP 010425	J. WILLIAMS DPW DRUG SCREEN & PHYSICAL	140.00
TOTAL FOR: BRONSON HEALTHCARE GROUP			140.00
CINTAS	CINTAS CORPORATION #301 4216763529	DPW UNIFORMS	53.96
	4217361506	DPW UNIFORMS	53.96
TOTAL FOR: CINTAS CORPORATION #301			107.92
COMCAST	COMCAST 230356231	BILLING ACTIVITY UP TO AND INCLUDING 12/31/24 CITY HALL PHONE	291.65
TOTAL FOR: COMCAST			291.65
DANSAUTO	DAN'S AUTOMOTIVE I010338	CAR #55 - HEATER ISSUES	327.50
	I010342	CAR #54 - OIL CHANGE, TIRE ROTATION	160.54
	I010381	PUBLIC WORKS - REPLACE ENGINE OIL FILTER HOUSING, OIL CHANGE/FILTER	699.39
TOTAL FOR: DAN'S AUTOMOTIVE			1,187.43
ETNA	ETNA SUPPLY COMPANY S106050291.001	WATER AND SEWER OPERATING SUPPLIES	3,189.90
	S106050291.002	ROMAC SS1-7.24 X 12 REPAIR CLAMP	550.00
	S106050291.003	C38044-2.625F-NL METER COUPLING X6	144.00
	S106050291.005	ROMAC SS1-9.00 X 12 REPAIR CLAMP	324.00
TOTAL FOR: ETNA SUPPLY COMPANY			4,207.90

Page 1 Total 7,389.10

SUNBELT	HOMESERVE USA		
		DECEMBER 2024 WATER LEAK, AND WATER & SEWER	
	DEC 2024	LINE COVERAGE	1,619.70
		NOVEMBER 2024 WATER LEAK, AND WATER & SEWER	
	NOV 2024	LINE COVERAGE	1,619.70
TOTAL FOR: HOMESERVE USA			3,239.40
INTEGRITY	INTEGRITY TECH PARTNERS		
		MONTHLY PROJECT LABOR - IT SERVICES CITY HALL,	
	12735	POLICE, DPW	1,490.04
TOTAL FOR: INTEGRITY TECH PARTNERS			1,490.04
INVOICE	INVOICE CLOUD, INC.		
	4096-2024_12	12/31/24 ONLINE BILL PAY FOR UB	489.00
TOTAL FOR: INVOICE CLOUD, INC.			489.00
LANDERS	LANDERS HARDWARE INC		
	123124	DEC 2024 VARIOUS PURCHASES	1,019.57
TOTAL FOR: LANDERS HARDWARE INC			1,019.57
MML	MICHIGAN MUNICIPAL LEAGUE		
		FOR QUARTER ENDING 12/31/24, UNEMPLOYMENT	
	123124	CONTRIBUTION	65.82
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			65.82
PITNEY	PITNEY BOWES		
	3320140187	POSTAGE METER LEASE 11/10/24-02/09/25	74.04
TOTAL FOR: PITNEY BOWES			74.04
PRIMAR	PRI MAR PETROLEUM INC		
	655771	DPW GAS 12/11/24	765.19
	655811	DPW GAS 12/16/24	871.89
	655912	DPW GAS 12/20/24	782.19
	655960	DPW GAS 12/27/24	159.69
	854852	DPW GAS 12/02/24	311.36
TOTAL FOR: PRI MAR PETROLEUM INC			2,890.32
RELIABLE	REPUBLIC SERVICEWS#646		
	0646-001965652	DPW CONTAINER PICK UP 01/01-01/31/25	109.00
	0646-001965933	FALL BULK PICK UP 11/30/24 DUMPSTER SERVICES	9,603.50
	0646-001967105	01/01-01/31/25 DUMPSTER SERVICES	11,668.24
TOTAL FOR: REPUBLIC SERVICEWS#646			21,380.74
STAR UNIFO	STAR UNIFORM		
	43388-2	POLICE UNIFORMS - SUPPLIES	45.00
TOTAL FOR: STAR UNIFORM			45.00

Page 2 Total 30,693.93

TELERAD	TELE-RAD, INC.		
	917528	RADIO BATTERY FOR OFFICERS RADIO	169.45
TOTAL FOR: TELE-RAD, INC.			169.45
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TERM	TERMINIX COMMERCIAL		
	455188918	CITY HALL PEST CONTROL ONE YEAR SERVICE	583.80
	455188919	VAN BUREN DISTRICT LIBRARY PEST CONTROL ONE YEAR SERVICE	607.08
TOTAL FOR: TERMINIX COMMERCIAL			1,190.88
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TRACE	TRACE ANALYTICAL LABORATORIES, INC		
	5010138	DRINKING WATER REQ	119.00
	5010280	DRINKING WATER REQ	124.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC			243.00
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USBANK	US BANK EQUIPMENT FINANCE		
	546164377	POLICE STATION COPIER LEASE JAN 2025	166.27
	546606864	CITY HALL COPIER LEASE JAN 2025	399.75
TOTAL FOR: US BANK EQUIPMENT FINANCE			566.02
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USABLU	USA BLUEBOOK		
	INV00575831	WATER TREATMENT SUPPLIES	493.25
TOTAL FOR: USA BLUEBOOK			493.25
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VB CENTRAL	VAN BUREN COUNTY CENTRAL DISPATCH		
	632	MODEM QB SEPT24-OCT23, OCT24-NOV23, NOV24- DEC23 2024 POLICE	482.52
TOTAL FOR: VAN BUREN COUNTY CENTRAL DISPATCH			482.52
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VANCLERK	VAN BUREN COUNTY CLERK		
	122624	VOTERS CARDS PRINTING FOR THE QUARTER ENDING 12/31/24	36.75
TOTAL FOR: VAN BUREN COUNTY CLERK			36.75
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TOTAL - ALL VENDORS	41,264.90
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Page 3 Total 3,181.87

EFT/ACH TRANSACTIONS

COMCAST	COMCAST		
	122424_0022594	WHITE OAK LIFT 01/07-02/06/25	53.85
	122424_0022602	ARLINGTON LIFT INTERNET 01/07-02/06/25	148.90
	122424_0022651	ARLINGTON LIFT INTERNET 01/07-02/06/25	53.85
TOTAL FOR: COMCAST			256.60

I&M/AEP	INDIANA MICHIGAN POWER		
	123124_02584701	DPW BLDG ELECTRIC 11/27-12/31/24	346.11
	123124_04035704	LIONS PARK ELECTRIC 11/27-12/31/24	33.24
	123124_08417106	CHARLES PARK ELECTRIC 11/27-12/31/24	71.37
	123124_14950806	LIONS LIFT ELECTRIC 11/27-12/31/24	351.51
	123124_17231707	WELL #3 ELECTRIC 11/27-12/31/24	364.61
	123124_32631706	M43 PARK ELECTRIC 11/27-12/31/24	34.85
	123124_33520408	POLICE STATION ELECTRIC 11/27-12/31/24	203.89
	123124_33584704	STREET LIGHT ELECTRIC 11/27-12/31/24	44.39
	123124_3431705	MORA PARK ELECTRIC 11/27-12/31/24	22.65
	123124_35184707	11/27-12/31/24 CITY HALL ELECTRIC	22.65
	123124_36250909	GETMAN LIFT 11/27-12/31/24	112.21
	123124_41721701	MONROE PARK ELECTRIC 11/27-12/31/24	22.65
	123124_45352838	SIGN FOR SUBDIVISION ELECTRIC 11/27-12/31/24	26.91
	123124_52867108	WHITE OAK LIFT DR ELECTRIC SERVICES 11/27-12/31/24	46.32
	123124_63767701	MORA PARK CONCESSION 11/27-12/31/24	22.65
	123124_66721701	MONROE PARK ELECTRIC 11/27-12/31/24	149.75
	123124_74522026	ARLINGTON SIGN ELECTRIC 11/27-12/31/24	116.49
	123124_75184709	OUTSIDE LIGHTS ELECTRIC 11/27-12/31/24	57.33
	123124_84353203	ARLINGTON LIFT ELECTRIC 11/27-12/31/24	782.33
	123124_84704	CITY HALL ELECTRIC 11/27-12/31/24	251.47
	123124_84945516	11/27-12/31/24 AERATORS ELECTRIC	2,007.49
	123124_86384706	WELL #7 11/27-12/31/24 ELECTRIC	562.02
	123124_92724901	PARK LIFT ELECTRIC 11/27-12/31/24	58.56
	123124_98685705	DOWNTOWN ELECTRIC 11/27-12/31/24	1,797.07
TOTAL FOR: INDIANA MICHIGAN POWER			7,508.52

TOTAL - ALL EFT/ACH TRANSACTIONS	7,765.12
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PAYROLL

PAYROLL	PAYROLL - BIWEEKLY		
	12/31/24	COUNCIL PAY DEC 2024 & 2024 4TH QTR PAY	3,660.11
	01/03/25	BIWEEKLY PAYROLL 12/15-12/28/24	43,618.05
	01/07/25	EMPLOYEE HSA CONTRIBUTIONS	18,000.00
	01/17/25	BIWEEKLY PAYROLL 12/29-1/11/25	45,311.17
TOTAL FOR: PAYROLL			110,589.33

TOTAL - ALL PAYROLL	110,589.33
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GRAND TOTAL - ALL CATEGORIES	159,619.35
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Page 4 Total 118,354.45

01/14/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
 EXP CHECK RUN DATES 01/22/2025 - 01/22/2025
 UNJOURNALIZED OPEN AND PAID
 BANK CODE: ROADS - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
FLEIS	FLEIS & VANDENBRINK INC 72209	BANGOR BRIDGE INSPECTIONS 11/24/24-12/28/24	1,000.00
TOTAL FOR: FLEIS & VANDENBRINK INC			1,000.00
KROHN EX	KROHN EXCAVATING, LLC 3156	10 YDS SAND FOR ROADS/WINTER	190.00
TOTAL FOR: KROHN EXCAVATING, LLC			190.00
MICHAEL TO	MICHAEL TODD & COMPANY, INC 217340	GRADE 8 PLOW BOLT/NUT X32, GRADER EDGE X4	915.89
TOTAL FOR: MICHAEL TODD & COMPANY, INC			915.89
MML	MICHIGAN MUNICIPAL LEAGUE 123124_UNEMP	UNEMPLOYMENT COMP QUARTERLY CONTRIBUTION	17.62
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			17.62
TOTAL - ALL VENDORS			2,123.51

01/14/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
 EXP CHECK RUN DATES 01/22/2025 - 01/22/2025
 UNJOURNALIZED OPEN AND PAID // BANK CODE: T&A - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
LERETA LLC	LERETA LLC		
	01/09/25	2024 SUMMER & WINTER TAX REFUND TWO PARCELS	2,161.07
TOTAL FOR: LERETA LLC			2,161.07
ENDEAVOR	ENDEAVOR TITLE AGENCY LLC		
	01/09/25	2024 SUMMER TAX REFUND	8.98
TOTAL FOR: ENDEAVOR TITLE AGENCY LLC			8.98
ABBFIRE	ABB JOINT FIRE BOARD		
	STAX 24/12	SUMMER TAX DISBURSEMENT 12/14/24-01/02/25	749.14
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	8,701.65
TOTAL FOR: ABB JOINT FIRE BOARD			9,450.79
DDA	BANGOR DDA		
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	4,093.95
TOTAL FOR: BANGOR DDA			4,093.95
LDFA	BANGOR EDC		
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	4,093.95
TOTAL FOR: BANGOR EDC			4,093.95
HISTORICAL	BANGOR HISTORICAL SOCIETY		
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	1,660.41
TOTAL FOR: BANGOR HISTORICAL SOCIETY			1,660.41
BPS	BANGOR PUBLIC SCHOOLS		
	WAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	54,053.73
TOTAL FOR: BANGOR PUBLIC SCHOOLS			54,053.73
CITYBANGOR	CITY OF BANGOR		
	STAX 24/12	SUMMER TAX DISBURSEMENT 12/14/24-01/02/25	6,564.85
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	16,101.14
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	4,939.67
TOTAL FOR: CITY OF BANGOR			27,605.66
SHASS	SENIOR SERVICES OF VAN BUREN COUNTY		
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	3,321.00
TOTAL FOR: SENIOR SERVICES OF VAN BUREN COUNTY			3,321.00

VBTREAS	VAN BUREN COUNTY TREASURER		
	STAX 24/12	SUMMER TAX DISBURSEMENT 12/14/24-01/02/25	3,908.53
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	9,917.30
TOTAL FOR: VAN BUREN COUNTY TREASURER			<u>13,825.83</u>

VANLIBRARY	VAN BUREN DISTRICT LIBRARY		
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	4,925.42
TOTAL FOR: VAN BUREN DISTRICT LIBRARY			<u>4,925.42</u>

VBISD	VAN BUREN INTERMEDIATE SCHOOL		
	WTAX 24/3	WINTER TAX DISBURSEMENT 12/14/24-01/02/25	29,558.68
TOTAL FOR: VAN BUREN INTERMEDIATE SCHOOL			<u>29,558.68</u>

TOTAL - ALL VENDORS	154,759.47
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Bangor Police Department

City of Bangor Statistics

December 2024



Total Calls, Traffic Stops & Events DEC.	175	Police Calls for Service - DEC	134
YTD Total Calls, Traffic Stops & Events	2,871	YTD Calls for Service	1,910

Animal Issue	5
Abandoned vehicles	1
Arrest for Traffic Violation	1
Assault	4
Assist Other Agency	7
Background Investigation	1
BOLO	5
Breaking & Entering	1
Civil Dispute	1
CSC	1
Delinquent Juveniles	2
DOA	1
Domestic assault	3
False Alarm	10
Fire Assist	0
Found property	0
Fraud	1
General Assist	30
Harrassment	3
Larceny	4
Missing Person	1
Medical Assist	11
Motor assist	1
Name & TX	6
Noise complaint	2
Property Damage	5
Ordinance	1
Suspicious Situation	11
Trespassing	3

Traffic Stops & Tickets

Traffic Stops	41
Tickets Issued	26
Monthly Ticket Percentage Rate	63%
YTD Traffic Stops	961
YTD Tickets Issued	506
YTD Ticket Percentage Rate	53%

Ordinance Tickets	0
Parking violations tickets	2

Department/Officer Training

Officer Safety, Effective testimony, wellness & mental Health Awareness

Lobby Visits NA

Phone Calls	26
Revenue from citations	\$413
Vehicle Accidents	1
Vin inspection	0
Warrant Arrest	3
Welfare Check	6

MONTHLY



JANUARY UPDATE

Department: City Clerk, Shelly Umbanhowar



Motto:
Preserving Bangor's past while promoting its future.

Month: January 2025

2024 Accomplishments	<p>2024 was an eventful year:</p> <ul style="list-style-type: none"> • Four elections (three of those had tornados the day of election!) • Started my three year MAMC Clerk Institute Certification (completed year one, yay!) • Tons of new election laws (which required a lot of training, webinars, in person meetings, emails and documents) • Assisted the Treasurer in ensuring that there is a two party verification and processes for payroll, bank transfers, accounts receivable and payable • Worked closely with the City Manager to execute proper procedure and policy in all tasks that were completed throughout the year (meetings, notices, policies, etc.) • Attended Van Buren County Clerks meetings, MAMC seminars, FOIA trainings, and government/municipal specific seminars • Increased City of Bangor's Social Media presence • Learned how to edit and maintain the City's website • Elections training (year round) • Secured an Elections Grant to upgrade to push buttons for three doors and install new steel doors on Council Chamber room • Organized City Hall S drive (for better organization of City electronic files) • Recreated almost every form that City Hall has • Reviewed policies and ordinances, updated and brought to council the ones that needed to be updated • Worked with InvoiceCloud, CivicPlus, BS&A, BlueFire Media, Integrity Tech to institute new programs and maintain current payment platforms
Happening Now	<ul style="list-style-type: none"> • Livestream of all regular council meetings • FOIA Requests (include attorney involvement) • Continuing the modify and create the most efficient City Council packets, documents and agendas • Elections preparation for 2025 elections • CivicPlus - Codification of City Ordinances • Enhance online and social media presence in a way that benefit the residents • Increase city resident voter activity and city hall engagement
Looking Ahead	<ul style="list-style-type: none"> • February 27th will be my two year anniversary with City of Bangor • May 2025 Election - Mayor and Two Council Member Seats • Fully functional website - that would link CivicPlus, City Ordinances and make them searchable and more easily searched by Residents (April 2025) • MAMC - Year Two Institute March 16-21, 2025, Mt Pleasant
Traning/Meetings	<ul style="list-style-type: none"> • 12/14/25 - Attended a 4 hr - Governing Essentials/Michigan State Univ Extension program • 01/06/25 - Staff Meeting • 01/06/25 - Meeting with Abonmarche to discuss ongoing and future projects • 01/07/25 - Concrete/Sidewalk Bid Opening w/City Manager
Networking	<ul style="list-style-type: none"> • Van Buren County Clerks (<i>In Person and Chat</i>) • Member of MAMC (<i>Michigan Associate of Municipal Clerks</i>) • Civic Roundtable (<i>Online form to assist with Elections</i>) • eLearning (<i>Elections training/support</i>)
Goals	<ul style="list-style-type: none"> • Delays in Development: Set clear deadlines and regular progress checks (<i>with City Manager and City Council</i>) • Graduate from Clerks Institute (<i>Three (3) weeks total/Three Year Program</i>) • MIPMC accreditation in March 2026

Mission: The mission of the City Clerk's Office is to continually expand and improve communications and information delivery to our citizens; to meet the challenges of tomorrow with moral and ethical principles; to manage and preserve the official records of the City; to support the needs and requirements of the City Council; to administer all Elections held in the City; and to provide these services in a manner that is high quality, efficient, fair, and courteous; and maintain excellence in the area of records management and grow into current technology.

Memo

City of Bangor

To: Mayor Farmer
City Manager Weber
Mayor Pro-Tem Martinez – Serratos
Councilmember Uplinger
Councilmember McCrumb
Councilmember Rivers
Councilmember Muenzer
Councilmember Garcia

From: Stephenie Cagle, Treasurer

CC: N/A

Date: 1/14/2025

Re: City Council Meeting 1/21/2025

*Act 51 funds (MDOT) are received **monthly**
*State Revenue Share funds are received **bi-monthly**
*Real and Personal Property Taxes are collected **July 1 to February 28**
City Operating millage is collected on the **Summer Taxes (beginning July 1)
Road and Cemetery millages are collected on the **Winter Taxes (beginning December 1)

As of 1/14/2025, the bank balances are:

General Checking Account:	\$	843,326.06
Roads Checking Account:	\$	653,960.01
Trust and Agency (Taxes):	\$	459,120.82
General Savings Account:	\$	7,646.65
MiClass	\$	520,593.47
Total All Accounts	\$	2,484,647.01

Bank Balances



YTD Balances by Fund as of 1/14/25

Fund 101 – General			Balance
<i>Projected Revenue:</i>			\$ 1,355,400.00
<i>Projected Expenditures</i>			\$ 1,296,678.00
<i>YTD Revenues:</i>			\$ 921,378.99
<i>YTD Expenditures:</i>			\$ 774,400.66
101	Expenses - City Council	\$ 77,775.62	
172	Expenses - City Manager	\$ 9,614.75	
215	Expenses - City Clerk	\$ 34,486.42	
247	Expenses - Board of Review	\$ 2,068.67	
253	Expenses - City Treasurer	\$ 30,027.48	
257	Expenses - Assessor Department	\$ 7,949.98	
262	Expenses - Elections	\$ 8,745.86	
265	Expenses - City Hall	\$ 126,319.56	
301	Expenses - Police Department	\$ 294,164.12	
371	Expenses - Code Enforcement	\$ 58,606.32	
440	Expenses - DPW	\$ 79,865.88	
448	Expenses - Street Lights	\$ 787.60	
567	Expenses - Cemetery	\$ 18,181.06	
701	Expenses - Planning Commission	\$ -	
751	Expenses - Parks	\$ 25,807.34	
790	Expenses - Library	\$ -	
Fund 202 – Major Roads			
<i>Projected Revenue:</i>			\$ 220,000.00
<i>Projected Expenditures</i>			\$ 375,688.00
<i>YTD Revenues:</i>			\$ 251,096.65
<i>YTD Expenditures:</i>			\$ 69,278.19
172	Expenses - City Manager	\$ 2,325.32	
446	Expenses - Construction	\$ -	
447	Expenses - Admin. & Engineering	\$ -	
463	Expenses - Routine Maintenance	\$ 49,353.83	
473	Expenses - Rout. Maint. Bridges	\$ 4,644.86	
474	Expenses - Traffic Services	\$ 11,212.04	
478	Expenses - Winter Maint. Fund	\$ 1,742.14	
488	Expenses - M-43 Surface Maint.	\$ -	
489	Expenses - M-43 Sweep & Flush	\$ -	
491	Expenses - M-43 Drains & Ditches	\$ -	
497	Expenses - M-43 Winter Maint.	\$ -	


Fund 203 – Local Roads			
<i>Projected Revenue:</i>			\$ 160,000.00
<i>Projected Expenditures</i>			\$ 185,188.00
<i>YTD Revenues:</i>			\$ 131,713.84
<i>YTD Expenditures:</i>			\$ 73,148.61
172	Expenses - City Manager	\$ 2,325.29	
446	Expenses - Construction	\$ 32,756.66	
447	Expenses - Admin. & Engineering	\$ -	
463	Expenses - Routine Maintenance	\$ 36,324.51	
474	Expenses - Traffic Services	\$ -	
478	Expenses - Winter Maint. Fund	\$ 1,742.15	
Fund 207 - Police Bldg Maint			
<i>Projected Revenue:</i>			\$ 36,000.00
<i>Projected Expenditures</i>			\$ 36,000.00
<i>YTD Revenues:</i>			\$ 25,553.45
<i>YTD Expenditures:</i>			\$ 8,334.00
Fund 209 – Cemetery			
<i>Projected Revenue:</i>			\$ 15,000.00
<i>Projected Expenditures</i>			\$ 15,000.00
<i>YTD Revenues:</i>			\$ 4,572.57
<i>YTD Expenditures:</i>			\$ 8,000.00
Fund 264 - MCOLES Training			
<i>Projected Revenue:</i>			\$ -
<i>Projected Expenditures</i>			\$ -
<i>YTD Revenues:</i>			\$ 6,000.00
<i>YTD Expenditures:</i>			\$ -
Fund 271 - Library Maint			
<i>Projected Revenue:</i>			\$ 4,000.00
<i>Projected Expenditures</i>			\$ 4,000.00
<i>YTD Revenues:</i>			\$ -
<i>YTD Expenditures:</i>			\$ 19,094.00
Fund 590 – Sewer			
<i>Projected Revenue:</i>			\$ 563,000.00
<i>Projected Expenditures</i>			\$ 545,350.00
<i>YTD Revenues:</i>			\$ 246,741.18
<i>YTD Expenditures:</i>			\$ 142,526.44
Fund 591 - Water			


<i>Projected Revenue:</i>			\$	633,000.00
<i>Projected Expenditures</i>			\$	395,850.00
<i>YTD Revenues:</i>			\$	363,025.85
<i>YTD Expenditures:</i>			\$	218,348.15
Fund 661 – Motor Pool				
<i>Projected Revenue:</i>			\$	276,000.00
<i>Projected Expenditures</i>			\$	209,702.00
<i>YTD Revenues:</i>			\$	-
<i>YTD Expenditures:</i>			\$	138,294.78
Total All Funds				
<i>Projected Revenue:</i>			\$	3,262,400.00
<i>Projected Expenditures</i>			\$	3,063,456.00
<i>YTD Revenues:</i>			\$	1,950,082.53
<i>YTD Expenditures:</i>			\$	1,451,424.83

Fund Balances

***Fund balances are a combination of cash and assets.

Fund 101 – General			\$	778,255.23
Fund 202 – Major Roads			\$	262,515.72
Fund 203 – Local Roads			\$	78,229.81
Fund 207 - Police Bldg Maintenance			\$	87,051.37
Fund 209 – Cemetery			\$	2,520.04
Fund 264 - MCOLES Police Training			\$	3,000.00
Fund 271 - Library Maintenance			\$	75,481.28
Fund 590 – Sewer			\$	4,454,551.97
Fund 591 - Water			\$	655,740.22
Fund 661 – Motor Pool			\$	90,072.80
Total All Funds			\$	6,487,418.44

 A **fund balance** represents the difference between the **assets** (cash, receivables, etc.) and **liabilities** (debts, obligations) in a government fund. The fund balance is crucial because it reflects the financial health of each fund such as the general fund, water fund, or special revenue funds-and determines the city's ability to cover expenses, emergencies, or unforeseen events.

 Fund balances are a critical part of managing the city's finances responsibly. They provide flexibility, stability, and security for the City. By understanding the different types of fund balances and their role, the City Council can make better-informed decisions to ensure the city's long-term financial health and ability provide services to residents.



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, Interim City Manager

From: Shelly Umbanhowar, Clerk

CC: Stephenie Cagle, Treasurer

Subject: Assessor 2025 Resolutions

Date: 01/15/25

Recommended Action:

It is recommended that the City Council review and adopt Resolution Numbers 2025-01, 2025-02, and 2025-03.

Council Action:

For Information/Action

Summary:

These Resolutions are in accordance with State law/requirements and they were drafted and provided by Angela Story, City Assessor for the year 2025.

- 2025-01 is a Resolution to allow City of Bangor to accept letters of protest from City residents for March 2024 Board of Review.
- 2025-02 is a Resolution to provide for alternate starting dates for March, July, and December 2024 Board of Review.
- 2025-03 is a Resolution to update state required poverty level income standards for property tax poverty exemption guidelines for tax year 2025.

If you have any questions, please contact our City Assessors - Angela at 269.207.2590 or Brian at 269.266.2424.

**CITY OF BANGOR
VAN BUREN COUNTY, MICHIGAN**

**ACCEPTING LETTERS OF PROTEST FROM CITY RESIDENTS
FOR MARCH 2025 BOARD OF REVIEW**

RESOLUTION: 2025-01

WHEREAS, the law only provides for letters of protest for March Board of Review for non-resident property owners, passing this resolution allows residents to protest by letter, and

WHEREAS, Michigan Compiled Law (MCL) 211.30(8) gives the City Board of Review the authority to accept letters of protest for the March 2025 Board of Review.

NOW, THEREFORE BE IT RESOLVED, that the Bangor City Board shall approve the acceptance of letter of protest from city residents for March 2025 Board of Review.

Resolution proposed by Board Member:

AYES:

NAYES:

ABSTAIN:

ABSENT:

The Mayor declared the resolution adopted on 01/21/25

Shelly Umbanhowar
Bangor City Clerk

CERTIFICATION

I, Shelly Umbanhowar, Clerk of City of Bangor, Van Buren County, Michigan, hereby certify that the foregoing resolution was adopted by the City Commission Board at the regular meeting of said board held on 01/21/25 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth that said resolution was ordered to take immediate effect.

Bangor City Clerk

**CITY OF BANGOR
VAN BUREN COUNTY, MICHIGAN**

**A RESOLUTION TO PROVIDE FOR ALTERNATE STARTING DATES FOR
MARCH, JULY, AND DECEMBER 2025 BOARD OF REVIEW**

RESOLUTION: 2025-02

WHEREAS, the City of Bangor Board holds Board of Review Protest meetings beginning the second Monday of March, July Board of Review the Tuesday following the third Monday in July, and December Board of Review the Tuesday following the second Monday in December as provided by MCL211.28 – 221.33 and may pass a resolution to allow for alternate starting dates for said meetings, and

WHEREAS, the City of Bangor Board wishes to provide for alternate starting dates for the March, July, and December 2025 Board of Review meetings.

NOW, THEREFORE BE IT RESOLVED, that the City of Bangor Board hereby resolve to provide for the setting of alternate March, July and December 2025 Board of Review dates.

Resolution proposed by Board Member:

AYES:

NAYES:

ABSTAIN:

ABSENT:

The Mayor declared the resolution adopted on 01/21/25

Shelly Umbanhowar
Bangor City Clerk

CERTIFICATION

I, Shelly Umbanhowar, Clerk of City of Bangor, Van Buren County, Michigan, hereby certify that the foregoing resolution was adopted by the City Commission Board at the regular meeting of said board held on 01/21/25 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth that said resolution was ordered to take immediate effect.

Shelly Umbanhowar
Bangor City Clerk

**CITY OF BANGOR
VAN BUREN COUNTY, MICHIGAN**

**A RESOLUTION UPDATING STATE REQUIRED POVERTY LEVEL INCOME
STANDARDS FOR PROPERTY TAX POVERTY EXEMPTION GUIDELINES
FOR TAX YEAR 2025**

RESOLUTION: 2025-03

The following preamble and resolution were offered by Member: _____

WHEREAS, guidelines include state required Poverty Level Income Standards and Asset Level Text; and

WHEREAS, the Bangor City Board of Commissioners has given due consideration to the requirement for updating the City’s Poverty Level Income Standards and Asset Level Test:

BE IT THEREFORE RESOLVED, that the following Poverty Level Income Standards and Asset Level Test for Property Tax Exemption Guidelines for Tax Year 2025 are hereby adopted:

Size of Family Unit	Poverty Guidelines
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
For each additional person add	\$ 5,380

*Claimant may not own more than 1 vehicle per licensed driver in household.

*Claimant may not exceed \$6,000.00 of value of assets, excluding homestead and vehicles.

*Claimants amount of tax liability to be determined by the Board of Review.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon adoption by the Bangor City Board of Commissioners.

Approved as follows by roll call vote:

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

The Mayor declared the resolution adopted on 01/21/25

Shelly Umbanhowar
Bangor City Clerk

CERTIFICATION

I, Shelly Umbanhowar, Clerk of City of Bangor, Van Buren County, Michigan, hereby certify that the foregoing resolution was adopted by the City Commission Board at the regular meeting of said board held on 01/21/25 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth that said resolution was ordered to take immediate effect.

Shelly Umbanhowar
Bangor City Clerk



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, Clerk

CC: Stephenie Cagle, Treasurer

Subject: Importance of Adopting Rules of Procedure for City Council Meetings

Date: 01/16/25

This item was postponed at the 01/06/25 meeting. This was the recommendation of the City Attorney so that each Councilmember had more time to review.

These are procedures that the Council already follow. It is required by the City Charter that the Council formally adopt rules of procedure for City Council meetings. The biggest addition to what the council currently does is the section about livestreaming.

There are a few edits to the previous document the council received.

Those changes are:

- *Cable casting/cablecasting – was changed to ‘livestreaming/livestream’**
- *There was a spelling error on page 5**
- *Cover Page added**

Council Information:

Dear Council Members,

As stewards of transparent and effective governance, it is essential that we establish and adhere to formal **Rules of Procedure** for City Council meetings. These rules provide a clear framework for how meetings are conducted, ensuring consistency, order, and fairness while fostering public confidence in the decision-making process.

Why Rules of Procedure Matter:

- 1. Promotes Efficiency:**
Rules streamline meeting operations, helping to manage time effectively and ensure all agenda items are addressed in an orderly manner.
- 2. Ensures Fairness:**
Establishing guidelines guarantees that all members of the Council, as well as the public, have equal opportunities to participate and be heard.
- 3. Encourages Transparency:**
Clear procedures build public trust by demonstrating accountability and professionalism in conducting city business.

4. **Facilitates Conflict Resolution:**

Rules provide a consistent mechanism for resolving disputes or addressing disruptions during meetings, maintaining focus on the agenda.

5. **Complies with the Charter:**

The **City Charter requires that the Council establish its own Rules of Procedure.**

Adopting and adhering to these rules aligns with our legal responsibilities and reinforces our commitment to good governance.

Rules for Livestreaming:

With the upcoming implementation of **livestreaming City Council meetings**, the need for clear and comprehensive Rules of Procedure is even more pressing. Livestreaming introduces a new level of transparency, but it also requires additional considerations to ensure meetings run smoothly:

- **Management of Public Comment:** Rules should clarify the process for public participation in meetings that are live-streamed, including time limits and decorum.
- **Technology Guidelines:** Establish protocols for handling technical difficulties during livestreams and ensuring meeting continuity.
- **Privacy Considerations:** Define policies around recording and publishing meeting content to protect sensitive information and comply with legal standards.
- **Behavior Expectations:** Set clear guidelines for both Council members and the public to maintain professionalism and order during live-streamed meetings.

Council Action:

- **Adopt New Rules:** We currently have no formal rules, the Council should adopt a comprehensive set of procedures tailored to our City's needs, including those related to livestreaming.
- **Provide Training:** Once adopted, all Council members, staff, and relevant personnel should familiarize themselves with the rules to ensure consistent application during meetings.

By adopting and adhering to formal Rules of Procedure, the Council demonstrates its dedication to professionalism, equity, and transparency in serving the residents of Bangor. Livestreaming provides an exciting opportunity to enhance engagement, and having rules in place will ensure its success.

Thank you for your attention to this important matter. Please let me know if you require additional information.

Please review prior to the 01/21/25 meeting. If you have edits, you can either send to the Clerk prior to the meeting or give them at the 01/21/25 meeting.

- If there are no edits and each Council Member agrees with the presented Rules of Procedure for the City Council they can be formally adopted at the 01/21/25 meeting.

CITY OF BANGOR

2 0 2 5

RULES OF PROCEDURE

VAN BUREN COUNTY, MICHIGAN



Prepared By
Shelly Umbanhowar

269.427.5831
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RULES OF PROCEDURE FOR THE CITY COUNCIL CITY OF BANGOR, MICHIGAN

Adopted: January 21, 2025

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1. AUTHORITY

Legal Citations. These rules of procedure for the conduct of City Council meetings are hereby adopted by the City of Bangor City Council under the authority of Chapter VII, Section 7.8 of the City of Bangor City Charter. These rules are subordinate to the City Charter, Code of Ordinances, and laws of the State of Michigan and the United States of America.

2. APPOINTMENT OF MAYOR PRO TEM

(Pursuant to City Charter Chapter V, Section 5.21 (a):

The selection of Mayor Pro Tem shall occur at the first meeting of the Council following each City election, the Council shall organize and elect one of its members to the office of Mayor Pro Tem.

3. DESIGNATION OF ACTING MAYOR

In the absence or disability of the Mayor and the Mayor Pro Tem, the Council Member present who has served longest shall be designated Acting Mayor and shall perform the duties of the Mayor.

4. CODE OF ETHICS

The City Council Ordinance No. 258 Ethical Standards of Conduct shall be reviewed in June of each calendar year, and all City Council members shall agree to abide by the City Council Standard of Conduct, and shall evidence this agreement by affixing their signature to a written copy of the Ethical Standards of Conduct at the earliest opportunity, and providing a copy to the City Clerk.

5. MEETINGS OF THE CITY COUNCIL

REGULAR MEETINGS

The City Council shall meet regularly at least twice (2) each month. Regular meetings shall be held in the Council Chambers at 7:00 P.M. Pursuant to the Michigan Open Meetings Act, before the end of each calendar year, the City Council shall approve by resolution its regular meeting schedule for the ensuing calendar year.

PLACE OF MEETINGS

All regular and special meetings of the City Council shall be held in the City Council Chambers in the City Hall unless otherwise stated in the meeting notice.

CHANGES IN MEETING SCHEDULE

Changes in the regular meeting schedule may be made with the approval of a majority vote of the City Council and will be properly noticed in accordance with the Michigan Open Meetings Act.

PUBLIC NOTICE OF MEETINGS

The City Clerk shall post a notice of the regular meeting schedule for the ensuing calendar year at the City Hall and in accordance with the Michigan Open Meetings Act. The City Clerk shall post notices of special meetings and public hearings at the City Hall and in accordance with the City Charter and the Michigan Open Meetings Act.

SPECIAL MEETINGS

A. CALLING OF SPECIAL MEETINGS

(Pursuant to City Charter Chapter VII, Section 7.4):

Special meetings shall be called by the Clerk on the written request of the Mayor, or any three (3) members of the Council on at least twenty-four hours written notice to each member of the Council, served personally or left at his usual place of residence; but a special meeting may be held on shorter notice if all members of the Council are present or have waived notice thereof in writing.

B. DOCUMENTATION:

Special meetings shall be exclusively limited to items specifically referenced in the Call of the Meeting.

- **Special Meeting Posting:** Pursuant to City Charter a printed meeting notice for each specially called meeting shall contain the items indicated in the written notice calling the meeting.
- **Study Session (Special Meeting) Agenda and Posting:** Study Session Agendas shall contain the items as indicated in the motion calling the meeting.

C. POSTING AND DELIVERY:

Special Meeting Calling Notice and/or Agenda shall be personally delivered to each Council Member and posted for public display at least twenty-four (24) hours in advance of the meeting.

D. ORDER OF BUSINESS:

At each Study Session (Special Meeting) of the Council, the business to be considered shall include the items listed and in the following order:

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

- 1) Listing of Council Members
- 2) Excuse Absent Council Members pursuant to Section 6.2.

D. Public Comment Agenda Items Only

E. Items as Indicated in the Motion Calling of the Meeting

F. Items Not Indicated in the Motion Call the Meeting (Pursuant to City Charter Section 4.2):

- 1) Special meetings are limited to what is expressly indicated in the Call of the Meeting (Motion of Council or written notice), except as set forth below.

G. Amendments/Additions to Agenda (Pursuant to City Charter Section 7.5):

In order for City Council to address items at a Special Meeting that are in addition to the Items expressly indicated in the Call of a Special Meeting, all members of City Council must consent to the requested addition(s) in writing and all Council members present at the Special Meeting must consent.

H. Public Comment Non-Agenda Items Only

I. Council Member Comments

J. Adjournment

6. AGENDA

- A. Regular Meeting Agenda:** A printed agenda for each regularly scheduled meeting shall be produced at least forty-eight (48) hours in advance of the meeting. Every item of business to come before the Council shall be filed with the City Clerk by noon on the Wednesday preceding the Monday on which the Council meets. It shall be the duty of the City Clerk to have delivered, as soon as practical, to each member of the Council a complete agenda of the items to be considered at the following meeting. Each item on the agenda shall have sufficient explanation to indicate its intent. All items introduced by the City Council members that do not meet the Wednesday noon deadline will be referred to a later meeting, except by suspension of these rules. A packet, excluding all confidential items, will be posted on the City's Website at least 48 hours prior to Council meetings.
- B. Closed Session Agenda:** Where a Closed Session is requested for a pending case pursuant to MCL 15.268 (e), the specific name(s) of each case is to be identified in the Notice, even though the specific name(s) is not technically required under the Open Meetings Act. Where a Closed Session is requested for any collective bargaining unit discussion pursuant to MCL 15.268 (c), the specific bargaining unit is to be identified pursuant to MCL 15.268 (c), even though not technically required under the Open Meetings Act.

7. ORDER OF BUSINESS

At each Regular meeting of the Council, the business to be considered shall be taken up for consideration and disposition in the following order:

- A. Call to Order**
B. Pledge of Allegiance
C. Roll Call
1) Listing of Council Members
2) Excuse Absent Council Members pursuant to Section 6.2
D. Approval of Agenda
E. Consent Agenda Items
1) Approval of "E" Items NOT Removed for Discussion
2) Address of "E" Items Removed for Discussion
F. Public Comment for Items On the Agenda
G. Regular Business (Resolutions, Appointments, and Presentations)
1) Department Head Reports (Second Meeting of Each Month)
H. Postponed Items
I. Unfinished Business
J. New Business
K. Public Comment for Items Not on the Agenda
L. Council Referrals - Items appearing under Council Referrals are items intended for City Council action that are brought forward by the Mayor or Council Members in accordance with Chapter VI, Section 6.13.
M. Council Closing Comments - Items for the good of the order brought forward by Mayor and Council.
N. Closed Session
O. Return to Open Session
P. Adjournment

8. LIVE STREAMING OF CITY COUNCIL MEETINGS

All City Council Meetings will be broadcast live on YouTube, with the exception of closed sessions and Council retreats.

ATTENDING PUBLIC LIVE STREAMING OF CITY COUNCIL MEETINGS

The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting. MCL Section 15.263, Sec. 3, (1)

ATTENDING PUBLIC RULES FOR PUBLIC WHEN LIVE STREAMING

Any person, group, company, or organization that wishes to record, videotape, broadcast live on radio or telecast live on television a public meeting shall be subject to the following rules and regulations:

- Video or television cameras that are used for purposes of recording or broadcasting live reports from the City Council Chambers shall remain, at all times, at the rear of the City Council Chambers unless prior approval of the City Council, City Manager, or the City Clerk has been obtained to place said video or television cameras in a different location. The location of the video or television cameras shall not interfere in any way with the City of Bangor's equipment or telecast.
- All audio or video equipment shall be prohibited from being placed, attached, connected or in any way joined to the existing cable television equipment operated by the City of Bangor in the City Council Chambers. All such audio or video equipment shall be completely self-supportive and shall not be allowed to use any electrical power of the City or placed on Council Chambers meeting table.
- No Obstruction of Views:
 - Recording devices, including cameras and phones, must not obstruct the view of other attendees, City Council members, or staff.
- Clear Aisles:
 - Recording equipment or individuals recording must not block aisles or designated pathways, as these areas must remain clear for safety and accessibility.
- Unimpeded Pathways:
 - Pathways leading to and from seating, exits, or other areas of the meeting space must not be blocked by recording equipment or individuals.
- Placement of Equipment:
 - Tripods, monopods, or other recording equipment must be placed in areas designated for such use, if applicable, or in a manner that complies with the above guidelines.
- Compliance with Staff Requests:
 - Attendees recording the meeting must comply with any requests or instructions from City staff or officials to relocate or adjust equipment to maintain order, safety, and accessibility.

Failure to adhere to these rules may result in being asked to reposition equipment or cease recording to ensure compliance.

- Interviews of interested parties shall be prohibited in the City Council Chambers and adjacent hallways during the time meetings are in session.
- Only television, videotape, photographic and audio equipment that does not produce distracting sound or light shall be utilized to cover public proceedings.

Any person who fails or refuses to comply with any rule promulgated by these guidelines, after being appraised of such non-compliance by the City Manager or designee, shall be deemed to have committed a breach of the peace and shall be subject to removal of their audio/video/photographic equipment from the City Council Chambers and adjacent hallways.

EDITING POLICY

- **Public Meetings:** Any public meeting live streamed shall not be edited or subject to editorial comment. Meeting coverage shall be from gavel to gavel. Supplementary information on agenda items that will aid the viewer in understanding the issues may be provided. Live streaming of public meetings shall be performed with no commentary whatsoever. Let it also be noted that in the event that a meeting goes beyond the length of a tape, it is upon the discretion of the videographer whether or not to begin a second tape for said meeting.
- **Departmental Programs:** Any program prepared by or provided by an individual city department shall be subject to review and consideration for channel use in accordance with this operational policy. Such review shall be conducted by the City Manager or designee.
- **Bulletin Board:** Message capabilities will be disabled for all videos.
- **Errors:** The City of Bangor and its employees shall not be liable for any inaccuracy or incorrect information being displayed or used on the system.
- **Promotions:** Promotional announcements for City-sponsored events and for events held in City facilities shall be acceptable for live streaming. Promotional announcements for events, charities, or outside organizations, in which the City has no official interest or sponsorship shall be allowed with the consent of the City Council and/or the City Manager. Any questions regarding the appropriateness of an announcement or any change to existing policy, shall be reviewed by the City Manager and the City Clerk and a recommendation for action forwarded to the City Council for final action.
- **Use of City Equipment:** Use of City-owned equipment shall be limited to City employees or City Manager who have had prior training in the proper operation thereof. Loaning of equipment for personal use is not authorized.

9. MINUTES

A. **Minutes:** The minutes will be distributed to the Council prior to their approval. The minutes will be placed on the Consent Agenda for approval.

Closed Session Minutes: City Council will approve closed session minutes at the meeting after which they were conducted. Each Council Member will receive a numbered (1-7) paper copy for review at the meeting they are to be approved and will promptly return to the Clerk for sealing. The closed session minutes will reflect only the reason for the closed session (in compliance with Open Meetings Act, Act 267 of 1976), the date, the

starting and ending time and the persons in attendance.

A journal of the proceedings of each meeting of the City Council shall be prepared and maintained by the City Clerk, and shall be available to the public, in accordance with the Michigan Open Meetings Act. The minutes shall be summary in nature but shall properly record all actions of the City Council with respect to motions, including the name of the maker of the motion, the member seconding the motion, and the result of the vote. The City Clerk shall not be required to maintain a written record of discussion or comments of the City Council or members of the public made at council meetings unless directed to do so by a majority vote of the City Council. If a member of the City Council is permitted to abstain from a vote in accordance with Sec. 13, the abstention shall be recorded in the meeting minutes together with the reason for abstention. The City Council shall make any corrections to the minutes at the next meeting after the meeting to which the minutes refer. The corrected minutes shall show both the original entry and the correction.

10. PROCLAMATIONS

Proclamations, which are formal public announcements made by City Council, shall be included in the agenda under Other Regular Business and may be brought before Council or City Administration for consideration by any member. Proclamations will be placed on the Agenda for approval and may include a presentation listed under *Other Regular Business*.

11. QUORUM FOR CONDUCT OF BUSINESS

Four (4) members of the City Council shall constitute a quorum for the conduct of business at all meetings.

12. VOTING DUTY

Whenever a question is called by the Chair, every member of the City Council shall vote on that question by a verbal aye or nay vote, or a roll call vote as called by the City Clerk. A roll call vote shall be made to call for a Closed Session, or at any other time required by law. No member shall abstain from voting unless that member states a bona fide conflict of interest. Conflict of interest shall be the only reason for a request to abstain from voting. The City Council shall, by a majority vote of the remaining members, determine if the member will be allowed to abstain from such vote. A majority vote of the entire membership of the City Council shall be necessary to approve any action of the City Council unless otherwise required by law.

13. RECONSIDERATION OF QUESTIONS

A motion to reconsider any vote of the Council may be made by either side of the voted motion and shall require the affirmative vote of the majority of the Council Members elect. If such a motion to reconsider passes, and new information has been brought forward, then any member of Council may move to take action on the motion that is to be reconsidered, and any such motion would pass by an affirmative vote of the majority of the Council Members elect.

14. WITHDRAWAL OF MOTIONS PRIOR TO VOTING

Any motion may be withdrawn by its maker prior to voting. A motion to withdraw must receive a second and the affirmative vote of the majority of the Council Members present.

15. PUBLIC HEARING

Public Hearings will be held after required notice has been provided. Notices shall inform recipients of possible continuations of hearings. The City Council may upon affirmative vote of a majority of its members "continue" said hearing at a future date designated in the resolution. If the City Council elects to continue the Public Hearing it will appear in the designated meeting Agenda under the topic of "Public Hearings".

16. CONSENT AGENDA

The Consent Agenda includes items of a routine nature and will be approved with one motion. That motion will approve the recommended action for each item on the Consent Agenda. Any Council Member may ask a question regarding an item as well as speak in opposition to the recommended action by removing an item from the Consent Agenda and having it considered as a separate item. Any item so removed from the Consent Agenda shall be considered after other items on the consent portion of the agenda have been heard. Public comment on Consent Agenda Items will be permitted under Agenda Item F.

17. APPOINTMENTS

A. Appointments to Boards, Commissions and Committees:

The Mayor shall, with City Council concurrence, appoint members of Boards or Committees as governed by State Statute or local ordinances.

The Mayor or any Council Member desiring to nominate a person for appointment to a Board, Commission, or Committee shall at the meeting prior to the appointment, submit such name, for nomination. A brief summary of background and personal data as to nominee's qualifications should be presented at the time of nomination, except that such a resume shall not be required for the re-nomination of a current member, or if the Council unanimously agrees that a resume is not necessary. Resumes will be submitted on or before the time of nomination.

Nominations will occur during any regular meeting of the Council. A resolution to nominate will be considered during the "Regular Business" of the agenda. All nominations are subject to Section "B" which appears below.

B. Method of Voting on Nominees:

- 1) Where the number of nominees does not exceed the number of positions to be filled, a roll call vote shall be used.
- 2) Where the number of nominations exceeds the number of positions to be filled, voting shall take place by the City Clerk calling the roll of the Council and each Council Member is to indicate the names of the individuals he/she wishes to fill the vacancies
- 3) When no candidate receives a majority vote, the candidate(s) with the least number of votes shall be eliminated.
- 4) Persons nominated, but not appointed during this process will be sent a letter thanking them for their willingness to serve the community.
- 5) Recognition will be given to persons who have concluded their service to the community on Boards and Commissions.

18. MEMBERS OF THE PUBLIC AND VISITORS

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. ***NOTE TO THE PUBLIC:*** *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes total to address Postponed, Regular Business, Consent Agenda or Study items or any other item on the Agenda as permitted under the Open Meetings Act during the Public Comment for Items On the Agenda portion of the Agenda.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any topic not on the Agenda as permitted under the Open Meetings Act during the Public Comment for Items Not on the Agenda portion of the Agenda.
- All members of the public who wish to address the Council at a meeting shall be allowed
- to speak only if they have raised their hand during the appropriate public comment time and wait to be called on by the Chair. If the speaker is addressing an Item (or Items) that appear on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a majority vote of the City Council members.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a Special meeting for that specific purpose.

Prior to *Public Comment for Items On the Agenda*, the Mayor will provide a verbal notification of the rules of decorum for City Council meetings. In addition, the written Agenda Packet will include the following language, as approved by City Council:

The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required raise their hand and what to be called on by the Chair. There are two Public Comment portions of the Agenda – one for Item(s) On the Agenda Only and one for any item(s) not on the Agenda. Also, there is a timer on the wall behind the public area. It will be started once a speaker starts talking and will beep when the time is up.

In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including being asked to leave the meeting and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation.

Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.

19. POSTPONE

A motion to postpone may be made for a definite period of time. Items will automatically appear on the appropriate agenda.

20. RULES OF ORDER

Robert's Rules of Order, current edition, as clarified by the City Clerk, is hereby adopted and made a part hereof, except as modified by these Rules of Procedure, the Charter, and the City Code.

21. MISCELLANEOUS EXPENSES

Reasonable and necessary expenses incurred in service on behalf of the City shall be paid for the Mayor and Council, provided that at the end of each month a detailed expense report is submitted and approved by the City Council.

22. EXPENSES: OUT-OF-TOWN TRAVEL FOR CITY BUSINESS

- A. Funds providing for Council representation at State and National conferences sponsored by affiliations of cities will be annually approved in the budget for the subject fiscal year. The City Council will by advance resolution grant authorization for out of town travel to specific places, for conference purposes. Members of the City Council will submit expense vouchers exceeding \$50.00 per day to attend out-of-town meetings and conferences, with additional allowances being made for transportation (paid at the air coach rate, City pool car, City Vehicle rental rate, or gas mileage at current IRS guidelines, depending upon the mode of transportation) and lodging. Expenses may be authorized for payment by the City Manager, and a copy of the expense report form will be placed on the Council agenda under Reports and Communications.
- B. Detailed and receipted expenses, not to exceed \$150.00, to attend legislative committee hearings, legislative meetings, etc., may be authorized for payment by the City Manager without prior authorization by the Council, and a copy of the expense report form, along with receipts, will be placed on the Council agenda under Reports and Communications.

23. ABSENCES AT COUNCIL MEETINGS

- A. Council members who are unable to attend a Council meeting and desire an excused absence shall notify the City Manager, City Attorney or City Clerk of their absence in writing prior to the meeting and indicate the reason for the absence. The reason shall be entered in the proceedings of the Council at the time of each absence.
- B. In the event of an absence of a Council member at a meeting, the City Manager is directed to supply such absent Council member with information about any special meetings that may have been scheduled.

24. SUSPEND RULES

The Rules of Procedure may be waived by a simple majority.

25. COUNCIL DISCUSSION

No member of Council shall speak a second time on any item under discussion until all other members desiring to speak on that item have been heard. No member of Council shall be allowed to speak for more than five (5) minutes at a time.

26. AGENDA ITEMS SUBMITTED BY COUNCIL MEMBERS

Mayor and Council Members submitting an agenda item that calls for a vote shall send the item to the City Manager in a timely manner in writing. Staff professional opinion may be written to accompany the item. Rule 17 would govern, limiting any presentations to 15 minutes.

27. VIDEO AND AUDIO PRESENTATIONS

Video and Audio Presentations may not be submitted for presentation at a Council meeting unless submitted to the Bangor City Clerk by noon on the day of the meeting. Inappropriate material will be prohibited.

28. VIOLATIONS

The City Clerk shall be responsible for reporting violations of time limitations or speaking sequence to the Chair.

29. WIRE COMMUNICATIONS BY AND TO COUNCIL MEMBERS DURING ANY MEETING OF COUNCIL

All communications are subject to the Michigan Open Meetings Act, therefore members of the City Council shall not engage in any form of wire communication, as defined by U.S. Code Title 18, Part I, Chapter 119, Section 2510, during any meeting of the Council.

30. AMENDMENTS TO COUNCIL RULES OF PROCEDURE

Procedure for Amending Rules. Any member of the City Council may request that the City Council Rules of Procedure be amended by submitting such request in writing to the City Manager together with the specific change being recommended. The City Manager shall submit the request to the City Council at the council's next regularly scheduled meeting by placement of the request on the council's Action Items agenda. A majority vote of the council shall be necessary to approve any amendment to the rules of procedure. Upon approval, the City Clerk shall revise the rules of procedure and provide a copy of the revised rules to each member of council and to the City Manager not later than the next regularly scheduled meeting of the council after approval of the amendment.



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Stephenie Cagle, Treasurer

CC: Shelly Umbanhowar, Clerk

Subject: Agenda Item 10 a.

Date: 01/15/25

Council Information:

2nd Quarter Budget Amendments. Please contact Treasurer Cagle or City Manager Weber via email, phone or stop by City Hall with any questions/concerns.

Council Action:

Please review. Treasurer Cagle and City Manager Weber recommend the council accept the proposed 2nd Quarter Budget Amendments at the 01/21/25 Regular Council Meeting.

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

GENERAL FUND - City Operations

ACT. #	REVENUES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101	GENERAL FUND	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
402.000	PROPERTY TAX-REAL			350,000	350,000	348,395.69	99.54
404.276	BANGOR CEMETERY TAX			-	-	0.00	0.00
408.000	PROPERTY TAX-POLICE GF 101			160,000	160,000	99,213.40	62.01
410.000	PROPERTY TAX-PERSONAL			120,000	120,000	115,247.52	96.04
446.000	INTEREST/LATE FEE-DELQ			6,000	6,000	0.00	0.00
447.000	CFS-TAX ADMIN FEE			25,000	25,000	14,230.02	56.92
475.000	SPECIAL ASSESSMENTS (CLEANUP/MOWING)			1,000	1,000	0.00	0.00
478.000	MARIJAUNA LICENSING PERMITS			15,000	15,000	3,000.00	20.00
492.000	PERMIT FEES (Bldg, Mechanical, & Electrical)			35,000	35,000	30,844.36	88.13
493.000	FENCE PERMITS			100	100	0.00	0.00
502.000	FEDERAL GRANTS			-	-	0.00	0.00
505.301	FEDERAL GRANTS/POLICE DEPT			-	-	0.00	0.00
540.003	STATE GRANT REVENUE			-	-	0.00	0.00
543.000	STATE GRANTS-PA 302 (BPD)		1,000	1,000	2,000	1,198.02	119.80
543.001	STATE LIQUOR CONTROL (BPD)			1,500	1,500	1,112.10	74.14
543.002	DRUG FORFEITURES (BPD)			-	-	0.00	0.00
543.301	STATE GRANTS/POLICE			-	-	0.00	0.00
546.001	STATE GRANTS PA 48			-	-	0.00	0.00
573.000	COMMUNITY STABILIZATION		3,000	8,000	11,000	8,367.26	104.59
574.000	STATE SHARED REVENUE			220,000	220,000	76,589.00	34.81
574.002	CVTRS REVENUE			100,000	100,000	83,645.00	83.65
577.000	MRE REVENUE			55,000	55,000	0.00	0.00
618.001	CFS WEEKLY TRASH SER			140,000	140,000	71,537.58	51.10
618.002	DELQ FEES / WKLY TRASH SERV			-	-	0.00	0.00
626.000	CFS CEMETARY FOUNDATION			2,000	2,000	948.60	47.43

ACT. #	REVENUES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101	GENERAL FUND	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
627.000	CFS GRAVE OPEN/CREMATION			6,000	6,000	2,950.00	49.17
628.000	CFS CEMETARY SPACE			3,000	3,000	0.00	0.00
629.000	PERPETUAL CARE			-	-	0.00	0.00
630.000	CHARGES FOR SERVICE			500	500	45.00	9.00
630.301	CHARGES FOR SERVICE/POLICE DEPT (Shool Resource Officer)			60,000	60,000	9,273.20	15.46
657.000	ORDINANCE VIOLATIONS & OCCUPANCY			7,500	7,500	5,511.31	73.48
658.000	FINES & POLICE REPORTS			5,000	5,000	1,347.00	26.62
664.000	INTEREST INCOME		13,000	7,000	20,000	12,963.89	185.20
667.000	EQUIPMENT RENTAL			-	-	-	
668.000	FRANCHISE FEES, RENTS, ROYALTIES			18,000	18,000	7,122.66	39.57
674.002	DONATIONS			500	500	0.00	0.00
674.209	CEMETERY DONATIONS/HISTORICAL SOCIETY			100	100	75.00	75.00
674.301	DONATIONS/POLICE			100	100	10.00	10.00
674.691	DONATIONS/PARKS & REC			600	600	150.00	25.00
692.000	FOIA FEE			500	500	79.25	15.85
694.000	MISC INCOME		4,000	5,000	9,000	7,910.16	158.20
694.001	CREDIT CARD ADMIN FEE	(2,000)		2,000	-	0.00	0.00
	TOTALS	(2,000)	21,000	1,355,400	1,374,400	901,766.02	66.53%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-101	CITY COUNCIL	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	SALARY			25,000	25,000	7,650.00	30.60
709.000	FICA & MEDICARE			2,000	2,000	585.22	29.26
710.001	UNEMPLOYMENT			-	-	0.00	0.00
725.000	WORK COMP			100	100	71.00	71.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			2,000	2,000	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
826.000	LEGAL FEES			30,000	30,000	51,375.43	171.25
840.000	INSURANCE & BONDS			18,000	18,000	13,831.86	76.84
850.000	COMMUNICATIONS			-	-	0.00	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-101	CITY COUNCIL	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
880.000	COMMUNITY PROMOTION	(60)		2,350	2,290	620.00	26.38
880.100	APPLE FESTIVAL			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
956.001	EDUCATION & TRAINING	(1,000)		2,000	1,000	0.00	0.00
985.000	CASH (SHORT) & OVER			50	50	(18.00)	(36.00)
	Totals	(1,060)	-	81,500	80,440	74,115.51	90.94%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-172	CITY MANAGER	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	SALARY			17,000	17,000	7,615.35	44.80
709.000	FICA & MEDICARE			1,500	1,500	582.51	38.83
710.001	UNEMPLOYMENT			100	100	0.00	0.00
718.000	HEALTH INSURANCE			1,000	1,000	0.00	0.00
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			250	250	249.78	99.91
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
850.000	COMMUNICATIONS			-	-	0.00	0.00
860.000	TRANSPORTATION			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING		100	-	100	52.00	100.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			1,850	1,850	0.00	0.00
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	-	100	21,700	21,800	8,499.64	39.17%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-215	CITY CLERK	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	SALARY			32,000	32,000	23,481.35	73.38
709.000	FICA & MEDICARE			2,500	2,500	1,952.21	78.09
710.001	UNEMPLOYMENT	(300)		500	200	0.00	0.00
713.000	OVERTIME			-	-	0.00	0.00
718.000	HEALTH INSURANCE			10,000	10,000	4,850.26	48.50
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			250	250	249.81	99.92
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
820.000	ELECTIONS	(15,000)		15,000	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			3,000	3,000	242.33	8.08
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	(15,300)	-	63,250	47,950	30,775.96	48.66%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-247	BOARD OF REVIEW	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	HOURLY WAGES			-	-	-	0.00
703.000	SALARY		500	-	500	125.67	100.00
709.000	FICA & MEDICARE			-	-	-	0.00
710.001	UNEMPLOYMENT			-	-	-	0.00
725.000	WORK COMP			-	-	-	0.00
752.000	OFFICE SUPPLIES			-	-	-	0.00
818.000	CONTRACTUAL SERVICES		2,000	-	2,000	1,943.00	0.00
	VBCty Deed/Legal Verification				-	1,943.00	
900.000	PRINTING & PUBLISHING			-	-	-	0.00
956.001	EDUCATION & TRAINING			-	-	-	0.00
977.000	NEW EQUIPMENT			-	-	-	0.00
	Totals	-	2,500	-	2,500	2,068.67	100.00%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-253	CITY TREASURER	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	SALARY			30,000	30,000	14,954.21	49.85
709.000	FICA & MEDICARE			2,500	2,500	1,091.02	43.64
710.001	UNEMPLOYMENT	(300)		500	200	0.00	0.00
713.000	OVERTIME			-	-	0.00	0.00
718.000	HEALTH INSURANCE			13,000	13,000	6,631.26	51.01
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			250	250	249.81	99.92
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES (Accountant)	(3,000)		7,000	4,000	1,475.00	21.07
818.002	ASSESSOR/BOARD OF REVIEW	(18,000)		18,000	-	0.00	0.00
826.000	LEGAL FEES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES	(75)		250	175	159.00	63.60
955.001	MISCELLANEOUS			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			2,000	2,000	1,529.40	76.47
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	(21,375)	-	73,500	52,125	26,089.70	35.50%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-257	ASSESSOR DEPARTMENT	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	SALARY			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES (ASSESSOR FEE)		17,500	-	17,500	7,949.98	100.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			-	-	0.00	0.00
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	-	17,500	-	17,500	7,949.98	100.00%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-262	ELECTIONS	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	HOURLY WAGES		1,500	-	1,500	1,261.67	100.00
703.000	SALARY			-	-	-	0.00
709.000	FICA & MEDICARE			-	-	-	0.00
710.001	UNEMPLOYMENT			-	-	-	0.00
718.000	HEALTH INSURANCE			-	-	-	0.00
725.000	WORK COMP			-	-	-	0.00
752.000	OFFICE SUPPLIES			-	-	-	0.00
760.001	OPERATING SUPPLIES		6,250	-	6,250	2,459.77	100.00
818.000	CONTRACTUAL SERVICES			-	-	-	0.00
840.000	INSURANCE & BONDS			-	-	-	0.00
850.000	COMMUNICATIONS			-	-	-	0.00
900.000	PRINTING & PUBLISHING		1,000	-	1,000	572.92	100.00
955.001	MISCELLANEOUS			-	-	-	0.00
956.001	EDUCATION & TRAINING			-	-	-	0.00
977.000	NEW EQUIPMENT		6,250	-	6,250	3,556.51	100.00
	Totals	-	15,000	-	15,000	7,850.87	100.00%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-265	CITY HALL	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	HOURLY WAGES			7,500	7,500	5,826.75	77.69
703.000	SALARY (BHC)	(5,000)		10,000	5,000	8,616.87	86.17
709.000	FICA & MEDICARE			5,000	5,000	4,033.04	80.66
710.001	UNEMPLOYMENT	(100)		500	400	36.15	7.23
718.000	HEALTH INSURANCE			-	-	0.00	0.00
723.001	HEALTH INSURANCE-RETIREE			40,000	40,000	17,059.20	42.65
725.000	WORK COMP			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			4,500	4,500	3,724.62	82.77
760.001	OPERATING SUPPLIES		1,000	-	1,000	551.98	100.00
808.000	AUDIT		3,000	30,000	33,000	32,925.00	109.75
818.000	CONTRACTUAL SERVICES			20,000	20,000	11,767.11	58.84
	Postage Meter - Refill					1,133.06	
	Postage Meter - Lease					148.08	
	Copier Printing					1,553.99	
	Copier Lease - City Hall					566.02	
	Cintas - Rug Rental					822.48	
	IT Service					5,305.95	
	Invoice Cloud (Online Bill Pay)					1,155.53	
	BS&A Software					500.00	

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-265	CITY HALL	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
	Train Depot AC Service					175.00	
	Web Domain (2024)					155.00	
	Mulch for Beautification Day					152.00	
	Misc. Fall Décor					100.00	
840.000	INSURANCE & BONDS		2,500	5,000	7,500	7,349.48	146.99
850.000	COMMUNICATIONS			20,500	20,500	8,733.72	42.60
900.000	PRINTING & PUBLISHING	(500)		1,500	1,000	673.55	44.90
915.000	MEMBERSHIP AND DUES		100	500	600	576.28	115.26
920.000	UTILITIES	(1,000)		8,000	7,000	1,937.75	24.22
934.000	REPAIRS & MAINT		500	5,000	5,500	5,179.27	103.59
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
955.001	MISCELLANEOUS			4,000	4,000	(1,390.05)	(34.75)
	Bank Service Charges					82.80	
	BHC					904.07	
	DDA					(3,590.00)	
	Banner					99.00	
	15 Min Parking Signs					170.38	
	Battery Backups @ City Hall					799.75	
	Credit Card Service Charge					143.95	
956.001	EDUCATION & TRAINING			500	500	0.00	0.00
977.000	NEW EQUIPMENT	(2,000)		5,000	3,000	681.14	13.62
	Totals	(8,600)	7,100	167,500	166,000	108,281.86	64.65%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-301	POLICE DEPARTMENT	Shifts		2024-2025	Budget after \$ Shifts	12/31/20204	Used
702.000	HOURLY WAGES		15,000	285,000	300,000	160,221.71	56.22
703.000	SALARY			25,000	25,000	11,664.67	46.66
709.000	FICA & MEDICARE		2,000	25,000	27,000	13,940.83	55.76
710.001	UNEMPLOYMENT			1,000	1,000	0.00	0.00
713.000	OVERTIME			18,000	18,000	6,338.03	35.21
718.000	HEALTH INSURANCE			30,000	30,000	11,323.48	37.74
725.000	WORK COMP			9,000	9,000	8,628.80	95.88
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			1,000	1,000	450.72	45.07
754.000	SALVAGE EXPENDITURES			-	-	0.00	0.00
760.001	OPERATING SUPPLIES			5,000	5,000	2,395.61	47.91

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-301	POLICE DEPARTMENT	Shifts		2024-2025	Budget after \$ Shifts	12/31/20204	Used
767.000	UNIFORMS & CLEANING			6,000	6,000	774.68	12.91
792.001	LIQUOR CONTROL			-	-	0.00	0.00
792.002	DRUG FORFEITURE			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES	(3,000)		10,000	7,000	2,750.92	27.51
	Report Writing Software					286.20	
	AC Maintance					499.63	
	Copier Lease					1,450.35	
	Repairs					100.00	
	Animal Vet Drop Off					116.73	
	IT Services					298.01	
826.000	LEGAL FEES			-		0.00	0.00
840.000	INSURANCE & BONDS		500	20,500	21,000	20,921.00	102.05
850.000	COMMUNICATIONS		3,000	5,000	8,000	4,925.33	98.51
860.000	TRANSPORTATION			-	-	0.00	0.00
860.001	FUEL			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			1,000	1,000	0.00	0.00
920.000	UTILITIES			3,500	3,500	1,364.68	38.99
934.000	REPAIRS & MAINT			10,000	10,000	9,080.09	90.80
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			5,000	5,000	0.00	0.00
956.006	MJTF PA 302 GRANT			1,000	1,000	419.31	41.93
960.000	DRUG SCREENING			500	500	124.00	24.80
977.000	NEW EQUIPMENT			40,000	40,000	2,224.60	5.56
	Totals	(3,000)	20,500	501,500	519,000	257,548.46	51.36%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-371	CODE ENFORCEMENT	Shifts		2024-2025	Budget after \$ Shifts	12/31/20024	Used
702.000	HOURLY WAGES			35,000	35,000	19,200.00	54.86
703.000	SALARY			210	210	209.99	100.00
709.000	FICA & MEDICARE			3,178	3,178	1,602.66	50.43
710.001	UNEMPLOYMENT		200	-	200	166.25	100.00
718.000	HEALTH INSURANCE			4,000	4,000	1,540.00	38.50
725.000	WORK COMP			500	500	172.00	34.40

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-371	CODE ENFORCEMENT	Shifts		2024-2025	Budget after \$ Shifts	12/31/20024	Used
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES	(500)		1,000	500	56.31	5.63
818.000	CONTRACTUAL SERVICES		10,000	25,000	35,000	30,475.14	121.90
	Mechanical Inspector					4,221.54	
	Electrical Inspector					5,578.50	
	Municode (Online Ordinances)					4,000.00	
	Building Inspector					16,675.10	
826.000	LEGAL FEES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
850.000	COMMUNICATIONS			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING	(3,000)		3,540	540	81.50	2.30
955.000	ORDINANCE VIOLATIONS & OCCUPANCY	(500)		1,000	500	0.00	0.00
956.001	EDUCATION & TRAINING			1,000	1,000	0.00	0.00
977.000	NEW EQUIPMENT			2,000	2,000	1,260.75	63.04
	Totals	(4,000)	10,200	76,428	82,628	54,764.60	71.66%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-440	DPW	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	HOURLY WAGES			-	-	0.00	0.00
703.000	SALARY			-	-	0.00	0.00
709.000	FICA & MEDICARE			-	-	0.00	0.00
710.001	UNEMPLOYMENT			100	100	0.00	0.00
718.000	HEALTH INSURANCE		5,000	-	5,000	2,318.34	100.00
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			-	-	0.00	0.00
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			500	500	0.00	0.00
826.000	LEGAL FEES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
880.000	COMMUNITY PROMOTION (Fireworks/Halloween Candy)		60	2,500	2,560	2,550.99	102.04
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
919.000	REFUSE & RECYCLING			140,000	140,000	70,990.80	50.71

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-440	DPW	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
920.000	UTILITIES	(2,000)		8,500	6,500	3,206.75	37.73
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
956.002	REGIONAL AIRPORT AUTH			-		0.00	0.00
956.003	VAN BUREN COUNTY TRANSPORTATION			-		0.00	0.00
965.000	CONTRIBUTIONS TO OTHER FUNDS			-		0.00	0.00
970.000	CAPITAL OUTLAY			-		0.00	0.00
977.000	NEW EQUIPMENT			-		0.00	0.00
	Totals	(2,000)	5,060	151,600	154,660	79,066.88	52.15%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-448	STREET LIGHTING	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
920.000	UTILITIES			3,000	3,000	787.60	26.25
926.000	STREET LIGHTING			-	-	0.00	0.00
	Totals	-	-	3,000	3,000	787.60	26.25%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-567	CEMETERY	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	HOURLY WAGES			25,000	25,000	11,194.16	44.78
703.000	SALARY			3,500	3,500	1,546.17	44.18
709.000	FICA & MEDICARE			2,000	2,000	1,002.99	50.15
710.001	UNEMPLOYMENT			100	100	98.53	98.53
713.000	OVERTIME			1,000	1,000	340.00	34.00
718.000	HEALTH INSURANCE			2,500	2,500	330.29	13.21
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			500	500	403.20	80.64
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			3,500	3,500	642.00	18.34
	Limestone for Foundations					642.00	
840.000	INSURANCE & BONDS			500	500	485.00	97.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
930.002	CEMETARY MAINT			3,000	3,000	52.98	1.77

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-567	CEMETERY	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
930.003	CEMETARY MAIN FROM MILLAGE			-	-	0.00	0.00
943.000	EQUIPMENT RENTAL			-		0.00	0.00
	Totals	-	-	41,600	41,600	16,095.32	38.69%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-701	PLANNING COMMISSION	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-		0.00	0.00
956.001	EDUCATION & TRAINING			-		0.00	0.00
	Totals	-	-	-	-	-	-

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-751	PARKS	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	HOURLY WAGES			25,000	25,000	11,194.92	44.78
703.000	SALARY			3,500	3,500	1,546.17	44.18
709.000	FICA & MEDICARE			2,000	2,000	1,003.04	50.15
710.001	UNEMPLOYMENT			100	100	98.53	98.53
713.000	OVERTIME			1,000	1,000	339.82	33.98
718.000	HEALTH INSURANCE			2,500	2,500	330.19	13.21
723.001	HEALTH INSURANCE- RETIREE			-	-	0.00	0.00
725.000	WORK COMP			500	500	402.20	80.44
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
760.001	OPERATING SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			5,000	5,000	250.00	5.00
	Lions Park Bridge EGLE permit					250.00	
840.000	INSURANCE & BONDS		50	2,000	2,050	2,033.00	101.65
920.000	UTILITIES			3,500	3,500	1,405.17	40.15
934.000	REPAIRS & MAINTENANCE			7,000	7,000	5,118.52	73.12
934.001	MAINT & REPAIRS FROM PARKS TAX			-	-	0.00	0.00
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
943.001	D.T.O.F. - LOCAL			-	-	0.00	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-751	PARKS	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
971.000	CAPITAL OUTLAY			-	-	0.00	0.00
977.000	NEW EQUIPMENT			13,000	13,000	0.00	0.00
	Totals	-	50	65,100	65,150	23,721.56	36.44%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-790	LIBRARY	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
760.001	OPERATING SUPPLIES			-		-	0.00
818.000	CONTRACTUAL SERVICES			-		-	0.00
840.000	INSURANCE & BONDS			-		-	0.00
920.000	UTILITIES			-		-	0.00
934.000	REPAIRS & MAINTENANCE			-		-	0.00
977.000	NEW EQUIPMENT			-		-	0.00
	Totals			-		-	0.00%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-965	TRANSFERS	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
995.661	TRANSFER OUT-MOTOR POOL			50,000	50,000	-	0.00
	TRANSFER OUT-FIRE FUND		45,000	-	45,000	-	0.00
	Totals	-	45,000	50,000	95,000	-	0.00

GENERAL FUND SUMMARY

ACT. #	GENERAL FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-	SUMMARY	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
	TOTAL REVENUES	(2,000)	21,000	1,355,400	1,374,400	901,766.02	66.53%
101	Expenses - City Council	(1,060)	-	81,500	80,440	74,115.51	90.94%
172	Expenses - City Manager	-	100	21,700	21,800	8,499.64	39.17%
215	Expenses - City Clerk	(15,300)	-	63,250	47,950	30,775.96	48.66%
247	Expenses - Board of Review	-	2,500	-	2,500	2,068.67	100.00%
253	Expenses - City Treasurer	(21,375)	-	73,500	52,125	26,089.70	35.50%
257	Expenses - Assessor Department	-	17,500	-	17,500	7,949.98	100.00%
262	Expenses - Elections	-	15,000	-	15,000	7,850.87	100.00%
265	Expenses - City Hall	(8,600)	7,100	167,500	166,000	108,281.86	64.65%
301	Expenses - Police Department	(3,000)	20,500	501,500	519,000	257,548.46	51.36%
371	Expenses - Code Enforcement	(4,000)	10,200	76,428	82,628	54,764.60	71.66%

ACT. #	GENERAL FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-	SUMMARY	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
441	Expenses - DPW	(2,000)	5,060	151,600	154,660	79,066.88	52.15%
448	Expenses - Street Lights	-	-	3,000	3,000	787.60	26.25%
567	Expenses - Cemetery	-	-	41,600	41,600	16,095.32	38.69%
701	Expenses - Planning Commission	-	-	-	-	-	0.00%
751	Expenses - Parks	-	50	65,100	65,150	23,721.56	36.44%
790	Expenses - Library	-	-	-	-	-	0.00%
965	Transfer to Motor Pool/Fire Fund	-	45,000	50,000	95,000	-	0.00%
	TOTAL EXPENSES	(55,335)	123,010	1,296,678	1,364,353	697,616.61	53.80%

Revenues Less Expenses	(2,000)	21,000	1,355,400	1,374,400	901,766.02	66.53%
	(55,335)	123,010	1,296,678	1,364,353	697,616.61	53.80%
	<u>(57,335)</u>	<u>144,010</u>	<u>58,722</u>	<u>10,047</u>	<u>204,149.41</u>	

YTD Total Funds Revenues	1,891,865.83
YTD Total Funds Expenses	<u>1,321,829.97</u>
	570,035.86

Amended Budget Revenue	3,383,400.00
Amended Budget Expenses	<u>3,168,631.00</u>
	214,769.00

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

SPECIAL REVENUE FUNDS

MAJOR STREETS FUND

ACT. #	MAJOR STREET FUND REVENUES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
546.000	State of Michigan Revenue - Act 51		30,000	220,000	250,000	231,239.76	105.11
676.202	Transfer From Fund Balance			-	-	-	0.000
694.000	Miscellaneous			-	-	-	0.000
696.001	Proceeds from Note			-	-	-	0.000
	Totals	-	30,000	220,000	250,000	231,239.76	105.11%

ACT. #	MAJOR STREET FUND EXPENSES - City Manager	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	Salary			4,500	4,500	1,903.81	42.31
709.000	Fica & Medicare			500	500	145.67	29.13
718.000	Health Insurance			-	-	-	0.00
	Totals	-	-	5,000	5,000	2,049.48	40.99%

ACT. #	MAJOR STREET FUND EXPENSES - Construction	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
818.000	Contractual Services			50,000	50,000	-	0.00
	Totals	-	-	50,000	50,000	-	0.00%

ACT. #	MAJOR STREET FUND EXPENSES-Admin/Engineering	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	Salary			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
724.001	Fringe benefits			-	-	-	0.00
752.000	Office Supplies			-	-	-	0.00
818.000	Contractual Services	-		66,000	66,000	-	0.00
840.000	Insurance and Bonds			-	-	-	0.00
	Totals	-	-	66,000	66,000	-	0.00%

ACT. # 202-463	MAJOR STREET FUND EXPENSES-Routine Maintenance	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			48,000	48,000	22,389.34	46.64
703.000	Salary			6,500	6,500	3,092.31	47.57
709.000	Fica and Medicare			4,500	4,500	2,005.93	44.58
710.001	Unemployment			-	-	-	0.00
713.000	Overtime			1,000	1,000	679.91	67.99
718.000	Health Insurance			3,600	3,600	660.45	18.35
725.000	Work Comp			1,900	1,900	1,819.70	95.77
782.000	Supplies	(2,000)		3,800	1,800	353.96	9.31
808.000	Audit	(7,500)		7,500	-	-	0.00
818.000	Contractual Services		15,000	5,000	20,000	14,181.00	283.62
	Street Sweep					2,160.00	
	Gravel					804.00	
	CSX Signal Crossing Maintenance Annual Fee					4,367.00	
	Monroe Street Sidewalk Repair					6,850.00	
919.000	Tree Removal			5,000	5,000	-	0.00
943.000	Equipment Rental - Transfer to Motor Pool			38,000	38,000	-	0.00
956.001	Education & Training			-	-	-	0.00
977.000	New Equipment			-	-	-	0.00
991.001	State Infrs Bank Loan Pmt - Prin			28,936	28,936	-	0.00
992.002	State Infrs Bank Loan Pmt - Int			9,652	9,652	-	0.00
	Totals	(9,500)	15,000	163,388	168,888	45,182.60	28.98%

ACT. # 202-473	MAJOR STREET FUND EXPENSES-Rout.Maint.-Bridges	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.00	Hourly Wages			-	-	-	0.00
709.00	Fica and Medicare			-	-	-	0.00
782.000	Supplies			-	-	-	0.00
818.000	Contractual Services - 2nd Street Bridge			70,000	70,000	4,644.86	6.64
991.022	State Infra Loan Bank Pmt - Prin			-	-	-	0.00
992.000	State Infra Loan Bank Pmt - Int			-	-	-	0.00
	Totals	-	-	70,000	70,000	4,644.86	6.64%

ACT. # 202-474	MAJOR STREET FUND EXPENSES - Traffic Services	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			6,500	6,500	1,541.54	23.72
709.000	Fica and Medicare			600	600	117.93	19.66
710.001	Unemployment			200	200	9.35	4.68
725.000	Work Comp			400	400	312.20	78.05
782.000	Supplies		300	1,700	2,000	1,662.60	97.80
818.000	Contractual Services			7,400	7,400	7,370.56	99.60
	School Crossing System					7,370.56	
943.000	Equipment Rental			-	-	-	0.00
	Totals	-	300	16,800	17,100	11,014.18	65.56%

ACT. # 202-478	MAJOR STREET FUND EXPENSES - Winter Maint. Fund	Subtracting Shifts	Adding Shifts	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.00	Hourly Wages			-	-	-	0.00
709.00	Fica and Medicare			-	-	-	0.00
782.000	Supplies			4,500	4,500	1,742.14	38.71
818.000	Contractual Services			-	-	-	0.00
973.000	Equipment Rental			-	-	-	0.00
Totals		-	-	4,500	4,500	1,742.14	38.71%

ACT. # 202-488	MAJOR STREET FUND EXPENSES - M-43 Surface Maint.	Subtracting Shifts	Adding Shifts	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
943.000	Equipment Rental			-	-	-	0.00
Totals		-	-	-	-	-	0.00%

ACT. # 202-489	MAJOR STREET FUND EXPENSES - M-43 Sweep & Flush	Subtracting Shifts	Adding Shifts	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
943.000	Equipment Rental			-	-	-	0.00
Totals		-	-	-	-	-	0.00%

ACT. # 202-491	MAJOR STREET FUND EXPENSES-M-43 Drains/Ditches	Subtracting Shifts	Adding Shifts	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
943.000	Equipment Rental			-	-	-	0.00
Totals		-	-	-	-	-	0.00%

ACT. # 202-497	MAJOR STREET FUND EXPENSES - M-43 Winter Maint.	Subtracting Shifts	Adding Shifts	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			-	-	-	0.00
709.00	Fica and Medicare			-	-	-	0.00
943.000	Equipment Rental			-	-	-	0.00
Totals		-	-	-	-	-	0.00%

SUMMARY - MAJOR STREETS FUND

ACT. # 202-	MAJOR STREET FUND SUMMARY	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
	TOTAL REVENUES	-	30,000	220,000	250,000	231,239.76	105.11%
202-172	Expenses - City Manager	-	-	5,000	5,000	2,049.48	40.99%
202-446	Expenses - Construction	-	-	50,000	50,000	-	0.00%
202-447	Expenses - Admin. & Engineering	-	-	66,000	66,000	-	0.00%
202-463	Expenses - Routine Maintenance	(9,500)	15,000	163,388	168,888	45,182.60	28.98%
202-473	Expenses - Rout. Maint. Bridges	-	-	70,000	70,000	4,644.86	6.64%
202-474	Expenses - Traffic Services	-	300	16,800	17,100	11,014.18	65.56%
202-478	Expenses - Winter Maint. Fund	-	-	4,500	4,500	1,742.14	38.71%
202-488	Expenses - M-43 Surface Maint.	-	-	-	-	-	-
202-489	Expenses - M-43 Sweep & Flush	-	-	-	-	-	-
202-491	Expenses - M-43 Drains & Ditches	-	-	-	-	-	-
202-497	Expenses - M-43 Winter Maint.	-	-	-	-	-	-
	Transfer to Local Streets	-	-	-	-	-	0.00%
	TOTAL EXPENSES	(9,500)	15,300	375,688	381,488	64,633.26	17.20%
	Revenues Less Expenses	-	30,000	220,000	250,000	231,239.76	105.11%
		(9,500)	15,300	375,688	381,488	64,633.26	17.20%
		9,500	14,700	(155,688)	(131,488)	166,606.50	

LOCAL STREETS FUND

ACT. # 203-000	LOCAL STREET FUND REVENUES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
404.001	Bangor Roads Tax			60,000	60,000	33,395.80	55.66
502.000	Federal Grants			-	-	-	0.00
546.000	State of Michigan Revenue - Act 51		20,000	100,000	120,000	85,990.56	85.99
694.000	Miscellaneous Income			-	-	-	0.00
696.001	Proceeds from Note			-	-	-	0.00
Totals		-	20,000	160,000	180,000	119,386.36	74.62%

ACT. # 203-172	LOCAL STREET FUND EXPENSES - City Manager	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.000	Salary			4,500	4,500	1,903.80	42.31
709.000	Fica & Medicare			500	500	145.67	29.13
718.000	Health Insurance			-	-	-	0.00
Totals		-	-	5,000	5,000	2,049.47	40.99%

ACT. # 203-446	LOCAL STREET FUND EXPENSES - Construction	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
818.000	Contractual Services		20,000	15,000	35,000	32,756.66	218.38
Totals		-	20,000	15,000	35,000	32,756.66	218.38%

ACT. # 203-447	LOCAL STREET FUND EXPENSES-Admin/Engineering	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
703.00	Salary			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
724.001	Fringe Benefits			-	-	-	0.00
752.000	Office Supplies			-	-	-	0.00
818.000	Contractual Services			-	-	-	0.00
840.000	Insurance and Bonds			-	-	-	0.00
Totals		-	-	-	-	-	0.00%

ACT. # 203-463	LOCAL STREET FUND EXPENSES-Routine Maintenance	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			48,000	48,000	22,388.10	46.64
703.000	Salary			6,500	6,500	3,092.10	47.57
709.000	Fica and Medicare			4,500	4,500	2,005.62	44.57
710.001	Unemployment			100	100	-	0.00
713.000	Overtime			1,000	1,000	679.55	67.96
718.000	Health Insurance			4,100	4,100	660.37	16.11
725.000	Work Comp			1,900	1,900	1,819.70	95.77
782.000	Supplies			4,000	4,000	1,508.35	37.71
808.000	Audit	(7,500)		7,500	-	-	0.00
818.000	Contractual Services			-	-	-	0.00

ACT. # 203-463	LOCAL STREET FUND EXPENSES-Routine Maintenance	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
929.000	Tree Removal			5,000	5,000	-	0.00
943.000	Equipment Rental - Transfer to Motor Pool			38,000	38,000	-	0.00
977.000	New Equipment			-	-	-	0.00
991.001	State Infra Loan Bank Pmt - Prin			28,936	28,936	-	0.00
991.002	State Infra Loan Bank Pmt - Prin			-	-	-	0.00
992.000	State Infra Loan Bank Pmt - Int			9,652	9,652	-	0.00
992.002	State Infra Loan Bank Pmt - Int			-	-	-	0.00
Totals		(7,500)	-	159,188	151,688	32,153.79	21.20%

ACT. # 203-474	LOCAL STREET FUND EXPENSES - Traffic Services	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
710.001	Unemployment			-	-	-	0.00
725.000	Work Comp			-	-	-	0.00
782.000	Supplies			-	-	-	0.00
818.000	Contractual Services			-	-	-	0.00
943.00	Equipment Rental			-	-	-	0.00
Totals		-	-	-	-	-	0.00%

ACT. # 203-478	LOCAL STREET FUND EXPENSES - Winter Maint. Fund	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
782.000	Supplies			6,000	6,000	1,742.15	29.04
943.000	Equipment Rental			-	-	-	0.00
Totals		-	-	6,000	6,000	1,742.15	29.04%

SUMMARY - LOCAL STREETS FUND

ACT. # 203-	LOCAL STREET FUND SUMMARY	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
	TOTAL REVENUES	-	20,000	160,000	180,000	119,386.36	74.62%
203-172	Expenses - City Manager	-	-	5,000	5,000	2,049.47	40.99%
203-446	Expenses - Construction	-	20,000	15,000	35,000	32,756.66	218.38%
203-447	Expenses - Admin. & Engineering	-	-	-	-	-	0%
203-463	Expenses - Routine Maintenance	(7,500)	-	159,188	151,688	32,153.79	21.20%
203-474	Expenses - Traffic Services	-	-	-	-	-	-
203-478	Expenses - Winter Maint. Fund	-	-	6,000	6,000	1,742.15	29.04%
	TOTAL EXPENSES	(7,500)	20,000	185,188	197,688	68,702.07	37.10%
	Revenues Less Expenses	-	20,000	160,000	180,000	119,386.36	74.62%
		(7,500)	20,000	185,188	197,688	68,702.07	37.10%
		7,500	-	(25,188)	(17,688)	50,684.29	

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

POLICE BUILDING MAINTENCE/NEW EQUIPMENT FUND

ACT. # 207	REVENUES GENERAL FUND	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
402.000	PROPERTY TAX-POL BLD 207			36,000.00	36,000.00	22,895.39	63.60
445.00	PENALTIES AND INTEREST ON TAXES			-	-	-	0.00
502.000	FEDERAL GRANTS			-	-	-	0.00
694.000	MISCELLANEOUS INCOME			-	-	-	0.00
696.001	PROCEEDS FROM NOTE			-	-	-	0.00
698.000	INSURANCE RECOVERIES			-	-	-	0.00
699.101	TRANSFER IN-GENERAL FUND			-	-	-	0.00
699.661	TRANSFER IN - MOTOR POOL			-	-	-	0.00
	TOTALS	-	-	36,000.00	36,000.00	22,895.39	63.60%

ACT. # 207-301	POLICE FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
818.000	CONTRACTUAL SERVICES		10,000	10,000	20,000	8,334.00	83.34
	Motorola Police Cameras					8,334.00	
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
977.000	NEW EQUIPMENT	(10,000)		26,000	16,000	0.00	0.00
991.002	PRINCIPLE			-	-	0.00	0.00
992.000	INTEREST			-	-	0.00	0.00
995.661	TRANSFER OUT - MOTOR POOL			-	-	0.00	0.00
	Totals	(10,000)	10,000	36,000	36,000	8,334.00	23.15%

Surplus/Deficit	-	-	36,000	36,000	22,895.39	63.60%
<i>(Revenues less Expenses)</i>	(10,000)	10,000	36,000	36,000	8,334.00	23.15%
	10,000	(10,000)	-	-	14,561.39	

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

CEMETERY FUND

ACT. # 209-000	CEMETERY FUND REVENUE	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
404.276	Bangor Cemetery Tax		15,000	-	15,000	2,926.22	19.51%
	Totals	-	15,000	-	15,000	2,926.22	19.51%
ACT. # 209-567	CEMETERY FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
930.003	Cemetery Maintenance from Millage		15,000	-	15,000	8,000.00	53.33%
	Totals	-	15,000	-	15,000	8,000.00	53.33%
	Surplus/Deficit	-	15,000	-	15,000	2,926.22	19.51%
	<i>(Revenues less Expenses)</i>	-	15,000	-	15,000	8,000.00	53.33%
		-	-	-	-	(5,073.78)	

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

LIBRARY MAINTENANCE FUND - ABB Joint Venture Benefiting All

ACT. #	LIBRARY MAINTENANCE FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
271-000	REVENUE	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
583.000	Contribution From Other Govt			4,000		-	0.00
664.000	Interest Income			-		-	0.00
694.000	Miscellaneous Income			-		-	0.00
	Totals	-	-	4,000	-	-	0.00%

ACT. #	LIBRARY MAINTENANCE FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
271-792	EXPENSES	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
934.000	Repairs and Maintenance		16,000	4,000	20,000	19,094	477.35
975.000	Building Improvements			-		-	0.00
	Totals	-	16,000	4,000	20,000	19,094	477.35%

Surplus/Deficit	-	-	4,000	-	-	0.00%
<i>(Revenues less Expenses)</i>	-	16,000	4,000	20,000	19,094.00	477.35%
	-	(16,000)	-	(20,000)	(19,094.00)	

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

ENTERPRISE FUNDS

WASTEWATER FUND - Serving Customers & Protecting the Environment

ACT. # 590-000	SEWER FUND (Wastewater) REVENUE	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
491.000	Sewer Permits			-	-	-	0.00
502.000	Federal Grants			-	-	-	0.00
522.000	CDBG Grant			-	-	-	0.00
630.000	Charges for Services			350,000	350,000	150,171.33	42.91
630.001	Sewer Line Replacement			3,000	3,000	1,604.40	53.48
630.003	Capital Improvement			50,000	50,000	23,935.00	47.87
646.000	Delinquent Fees			10,000	10,000	1,628.44	16.28
647.000	Water On/Off			150,000	150,000	72,911.23	48.61
664.000	Interest Income			-	-	-	0.00
694.000	Miscellaneous Income			-	-	-	0.00
	Totals	-	-	563,000	563,000	250,250.40	44.45%

ACT. # 590-548	SEWER FUND (Wastewater) EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			48,000	48,000	23,621.96	49.21
703.000	Salary			65,000	65,000	23,075.10	35.5
709.000	Fica and Medicare			8,300	8,300	3,594.80	43.31
710.001	Unemployment			500	500	-	0.00
713.000	Overtime			2,000	2,000	524.83	26.24
718.000	Health Insurance			3,750	3,750	2,813.84	75.04
723.001	Health Insurance - Retiree			-	-	-	0.00
725.000	Work Comp			1,300	1,300	1,277.20	98.25
752.000	Office Supplies			4,800	4,800	1,985.72	41.37
760.001	Operating Supplies		9,000	15,000	24,000	15,355.82	102.37
808.000	Audit	(10,000)		10,000	-	-	0.00
818.000	Contractual Services			20,000	20,000	10,742.05	53.71
	Lab Analysis/Testing					2,375.91	
	Phone Support					832.01	
	Invoice Cloud Online Bill Pay					1,965.06	
	Gas Pump Replacement					65.00	
	VC3 IT Annual Service Fee					4,859.05	
	Meter Reading Software Annual Service Fee					1,011.00	
	Bay Fan Replacement DPW Bluiding					181.33	
	MissDigg Invoice (Voided)					(547.31)	

ACT. #	SEWER FUND (Wastewater) EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
590-548							
818.001	Contractual Services - Sewer Line Replacement			3,000	3,000	1,653.60	55.12
826.000	Legal Fees			-	-	-	0.00
840.000	Insurance and Bonds			5,000	5,000	4,175.20	83.50
850.000	Communications		1,000	2,500	3,500	2,109.35	84.37
900.000	Printing & Publishing			-	-	-	0.00
915.000	Membership and Dues			1,000	1,000	96.90	9.69
920.000	Utilities			50,000	50,000	18,996.30	37.99
934.000	Repairs and Maintenance			44,200	44,200	13,418.79	30.36
943.000	Equipment Rental - Transfer to Motor Pool			75,000	75,000	-	0.00
946.000	Engineering			-	-	-	0.00
956.001	Education & Training			3,000	3,000	-	0.00
967.000	Sewer Pond Project			125,000	125,000	-	0.00
968.000	Depreciation			13,000	13,000	-	0.00
977.000	New Equipment			40,000	40,000	-	0.00
988.0000	Construction			-	-	-	0.00
992.000	Interest Expense			5,000	5,000	2,071.88	41.44
	Totals	(10,000)	10,000	545,350	545,350	125,513.34	23.02%
	Surplus/Deficit	-	-	563,000	563,000	250,250.40	44.45%
	<i>(Revenues less Expenses)</i>	(10,000)	10,000	545,350	545,350	125,513.34	23.02%
		10,000	(10,000)	17,650	17,650	124,737.06	

WATER FUND - Quality on Tap! Supplying Your Water Needs

ACT. # 591-000	WATER FUND REVENUE	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/20024	Used
491.000	Plumbing Permits			-	-	-	0.00
529.004	State Grants - DWAM		52,000	-	52,000	50,500.00	100.00
630.000	Charges for Services			350,000	350,000	171,166.64	48.90
630.001	Leak Protection			15,000	15,000	6,708.82	44.73
630.002	Water Line Replacement			2,500	2,500	1,305.45	52.22
630.003	Capital Improvement			45,000	45,000	23,935.00	53.19
646.000	Delinquent Fees			15,000	15,000	3,109.88	20.73
647.000	Water On/Off			2,000	2,000	7.50	0.38
664.000	Interest Income			-	-	-	0.00
667.000	Equipment Rental			200,000	200,000	104,195.43	52.10
694.000	Miscellaneous Income			3,000	3,000	2,285.40	76.18
695.001	Administration Fee			500	500	187.56	37.51
	Totals	-	52,000	633,000	685,000	363,401.68	57.41%

ACT. # 591-556	WATER FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			48,000	48,000	23,621.53	49.21
703.000	Salary			65,000	65,000	27,561.10	42.40
709.000	Fica and Medicare			8,300	8,300	3,918.87	47.22
710.001	Unemployment			500	500	-	0.00
713.000	Overtime			2,000	2,000	524.74	26.24
718.000	Health Insurance			3,750	3,750	2,813.75	75.03
723.0001	Health Insurance - Retiree			-	-	-	0.00
725.000	Work Comp		100	3,000	3,100	3,084.60	102.82
752.000	Office Supplies	(1,000)		4,800	3,800	1,985.73	41.37
760.001	Operating Supplies			20,000	20,000	13,874.56	69.37
760.011	Operating Supplies-Water Treatment			15,000	15,000	9,882.47	65.88
808.000	Audit	(10,000)		10,000	-	-	0.00
818.000	Contractual Services			20,000	20,000	19,700.55	98.50
	Gas Pump Replacement					65.00	
	Customer Phone Support					3,514.84	
	Lab Analysis/Testing					9,361.13	
	Electrical work on well					437.50	
	Bay Fan Replacement DPW Bluiding					181.34	
	VC3 IT Annual Service Fee					5,157.06	
	Meter Reading Software Annual Service Fee					1,011.00	
	Gravel for water main leaks					520.00	
	MissDigg Invoice (Voided)					(547.32)	
818.001	Contractual Services - Leak			10,000	10,000	6,945.20	69.45
818.004	MRWA/Wellhead Protection Grant			-	-	-	0.00
818.005	Contractual Service - Water Line Replacement			3,000	3,000	1,812.10	60.40
826.000	Legal Fees			-	-	-	0.00

ACT. #	WATER FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
840.000	Insurance and Bonds		200	5,000	5,200	5,141.23	102.82
850.000	Communications			2,000	2,000	956.10	47.81
900.000	Printing & Publishing			1,000	1,000	650.00	65.00
915.000	Membership and Dues	(500)		1,000	500	-	0.00
920.000	Utilities	(5,000)		25,000	25,000	9,337.50	37.35
934.000	Repairs and Maintenance			20,000	20,000	13,644.36	68.22
943.000	Equipment Rental - Transfer to Motor Pool			75,000	75,000	-	0.00
946.000	Engineering			4,500	4,500	3,707.50	82.39
956.001	Education and Training			5,000	5,000	-	0.00
967.000	Grant Expenditures - DWAM		20,000	30,000	50,000	48,000.00	160.00
968.000	Depreciation			-	-	-	0.00
975.000	Building/System Improvements			4,000	4,000	-	0.00
977.000	New Equipment			10,000	10,000	-	0.00
992.000	Interest Expense			-	-	-	0.00
	Totals	(16,500)	20,300	395,850	404,650	197,161.89	49.81%
	Surplus/Deficit	-	52,000	633,000	685,000	363,401.68	57.41%
	<i>(Revenues less Expenses)</i>	(16,500)	20,300	395,850	404,650	197,161.89	49.81%
		16,500	31,700	237,150	280,350	166,239.79	

City of Bangor's 2024-2025 2nd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

MOTOR EQUIPMENT FUND - Equipment Care and Replacement

ACT. #	MOTOR EQUIPMENT FUND REVENUE	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
630.000	Charges for Services			-	-	-	0.00%
667.000	Equipment Rental - Transfer from other Funds			276,000	276,000	-	0.00%
670.000	Contributions. From Other Funds			-	-	-	0.00%
693.000	Sale of Assets (gain/loss)			-	-	-	0.00%
694.000	Miscellaneous			-	-	-	0.00%
	Totals	-	-	276,000	276,000	-	0.00%

ACT. #	MOTOR EQUIPMENT FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/2024	Used
702.000	Hourly Wages			20,000	20,000	11,195.24	55.98%
703.000	Salary			15,000	15,000	9,482.28	63.22%
709.000	Fica and Medicare			2,500	2,500	1,591.59	63.66%
710.001	Unemployment			200	200	-	0.00%
713.000	Overtime			500	500	340.15	68.03%
718.000	Health Insurance		6,000	2,500	8,500	4,298.32	171.93%
725.000	Worker's Compensation			1,000	1,000	909.00	90.90%
752.000	Office Supplies			500	500	-	0.00%
756.000	Miscellaneous Supplies	(1,500)		2,000	500	-	0.00%
759.000	Gas, Oil and Fuel			40,000	40,000	18,600.92	46.50%
761.000	Tools & Operating Supplies			5,000	5,000	3,035.29	60.71%
767.000	Uniforms and Cleaning	(2,500)		5,000	2,500	1,453.52	29.07%
781.000	Parts and Repairs			15,000	15,000	13,772.98	91.82%
808.000	Audit	(5,000)		5,000	-	-	0.00%
818.000	Contractual Services			8,000	8,000	5,633.40	70.42%
	VC3 IT Annual Service Fee					5,157.07	
	Bay Fan Replacement DPW Bluiding					181.33	
	Dump Truck/Salt Truck Inspection					200.00	
	Set of Vinyl Logo Graphics DPW Salt Truck					30.00	
	DPW 2021 F-250 Tire Plug					20.00	
	Meter Violation					45.00	

ACT. # 661-901	MOTOR EQUIPMENT FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	12/31/20204	Used
826.000	Legal Fees			-	-	-	0.00%
840.000	Insurance and Bonds	(400)		14,000	13,600	13,514.00	96.53%
850.000	Communications			-	-	-	0.00%
920.000	Utilities			1,500	1,500	316.55	21.10%
931.000	Equipment Maintenance	(5,000)		20,000	15,000	3,189.87	15.95%
956.001	Education and Training			-	-	-	0.00%
968.000	Depreciation			10,000	10,000	-	0.00%
975.000	Building Improvements			-	-	-	0.00%
977.000	New Equipment		15,000	5,000	20,000	22,290.00	445.80%
992.000	Interest			-	-	-	0.00%
992.006	Interest - 2022 Ford Police Inter			1,793	1,793	1,792.72	99.98%
992.007	Interest - 2020 ford Explorer			-	-	-	0.00%
992.008	Interest - 2023 Dump Trucks			15,063	15,063	-	0.00%
992.010	Interest - 2018 Vac/Sewer Truck			20,146	20,146	19,958.68	99.07%
992.011	Interest - Kubota Skid Steer		3,800	-	3,800	1,400.29	100.00%
	Totals	(14,400)	24,800	209,702	220,102	132,774.80	66.63%
	Surplus/Deficit	-	-	276,000	276,000	-	0.00%
	<i>(Revenues less Expenses)</i>	(14,400)	24,800	209,702	220,102	132,774.80	63.32%
		14,400	(24,800)	66,298	55,898	(132,774.80)	



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, Clerk

CC: Stephenie Cagle, Treasurer

Subject: Agenda Item 10 b

Date: 01/15/25

Council Information:

- Steve Honeycutt has resigned from the Planning Commission
 - Letter of Resignation on 01/06/25
- Steve Honeycutt has resigned from the Parks and Recreation Advisory Board.
 - Letter of Resignation on 01/14/25

Council Action:

- For review

Mon, Jan 6 2025

RCVD 25 JAN 6

Steve Honeycutt on this day
fully resign from all duties of the
Planning Commission.

I was recently appointed to Bangors
Parks and Recreation board to remain
compliant with the city charter found
on page #17

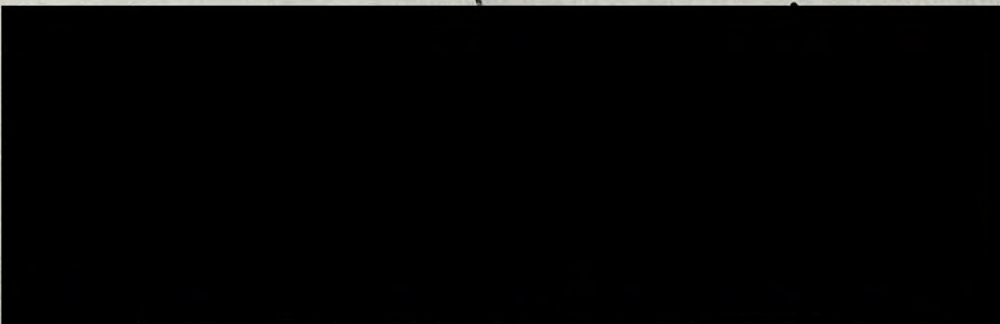
Section 6.1(c) No elective official or
administrative officer shall be allowed to
hold more than one elected or appointed
position in city government.




1-6-2025

RCVD 25 JAN 14

I Steve Honeycutt on
1-14-2025 resign my duties
on Bangor Parks and rec
as of this day I am
not affiliated with any
board or commission
within the city of Bangor
government




1-14-2025
12:31 pm



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, Clerk

CC: Stephenie Cagle, Treasurer

Subject: Agenda Item 10 c

Date: 01/15/25

Council Information:

- Motion to a Public Hearing for Potential Misconduct by a Planning Commission Member on 01/21/25 during the Regular Council Meeting
- Letter/Notice of Public Hearing was mailed and emailed to Steve Honeycutt on 01/07/25

- Steve Honeycutt has resigned from the Planning Commission
 - Letter of Resignation on 01/06/25
- Steve Honeycutt has resigned from the Parks and Recreation Advisory Board
 - Letter of Resignation on 01/14/25