



BANGOR CITY COUNCIL REGULAR MEETING AGENDA

Date: February 18, 2025 **Time:** 7:00 PM
Location: 257 W Monroe St Bangor, MI 49013

City Council meetings are conducted in accordance with Michigan's Open Meeting Act (OMA), 1976 PA 267, MCL 15.261 et seq. and Roberts Rules of Order Newly Revised.

UPCOMING MARCH MEETINGS:
Council – Mar 3 & 17 @ 7PM
Council Budget Workshop – Mar 10 @ 3PM
Parks & Recreation – Mar 4 @ 4:30 PM
DDA – Mar 18 @ 7PM
Planning – Mar 13 @ 7PM
Bangor Housing – Mar 20 @ 6PM (820 Second St)
EDC – Mar 20 @ 6PM
Cemetery – Done meeting until April 2025

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council Members
4. Approval of Agenda
5. Consent Agenda Items (Roll Call Vote)
Consent agenda items can be adopted by a simple motion.
Any consent agenda item may be removed at the request of a Council Member.
 - a. Approval of Regular Meeting minutes for 02/03/25
 - b. Approval of General Checking Accounts Payable & Payroll for 02/19/25 for \$201,389.14
6. Comments/Concerns from the Audience/Public on any matters ON THE AGENDA ITEMS 7-10*
A limit of three (3) minutes per speaker is in effect.
7. Regular Business (Resolutions, Proclamations, Department Head Reports, and Presentations)
 - a. Reports
 - i) Department Heads
 - Department of Public Works (DPW) **REPORT PROVIDED** DPW Director Lowder
 - Police Department **REPORT PROVIDED** Officer
 - Fire Department Fire Chief Babcock
 - Code Enforcement/Zoning Code Enforcement Officer Drake
 - **Clerk's Department** **REPORT PROVIDED** See Report Provided
 - **Treasurer's Department** **REPORT PROVIDED** See Report Provided
 - ii) Commission and Boards
 - Planning Commission Councilmember Uplinger
 - SKIP - Cemetery Committee **DONE MEETING UNTIL APR 2025** N/A
 - SKIP - Economic Development Corporation (EDC) **DONE MEETING UNTIL MAR 2025** . N/A
 - Downtown Development Authority (DDA) Mayor Pro-Tem Martinez Serratos
 - Bangor Housing Commission (BHC)..... Councilmember Muenzer
8. Unfinished Business/Postponed Items
 - a. None
9. New Business
 - a. None
10. Comments/Concerns from the Audience/Public on any matters NOT ON THE AGENDA ITEMS*
A limit of three (3) minutes per speaker is in effect.
11. Councilmember Closing Comments
12. Adjournment

Agenda items might be added or removed as necessary after publication deadline

*The purpose of the public comment periods are for members of the public to inform the council of their views. Traditionally, Council does not respond to comments made at the meeting; however, the Mayor or City Manager may direct staff to follow up with the speaker as appropriate. Public and council comments are not required to be recorded. "Meeting Minutes are a record of what was done, not what was said" - Roberts Rules of Order Newly Revised (RONR)



CITY OF BANGOR

BANGOR CITY COUNCIL

FEBRUARY 3, 2025

MEETING MINUTES

Council Chambers

Regular Meeting

7:00PM

257 W MONROE ST
BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 7:00 pm.
2. PLEDGE OF ALLEGIANCE IS LED BY COUNCILMEMBER RIVERS AND RECITED BY ALL PRESENT
3. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember	X	
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember	X	
Darla McCrumb	Councilmember	X	
QUORUM MET (7 PRESENT)			

OTHERS PRESENT

Scott Graham, City Attorney
 Justin Weber, City Manager
 Shelly Umbanhowar, Clerk
 Paul Leonard, Police Officer

Derek Babcock, Fire Chief
 Ezekiel Drake, Code Enforcement
 Steve Lowder, DPW Director
 Approximately 25 members of the public

4. APPROVAL OF REGULAR AGENDA

Motion to accept Regular Meeting 02/03/25 Agenda as Presented.

RESULT: CARRIED (UNANIMOUS)
MOVER: Jerry Muenzer, Councilmember
SECONDER: Heléne Rivers, Councilmember

5. APPROVAL OF CONSENT AGENDA

a. Consent Agenda

Motion to accept Consent Agenda items: Regular Meeting Minutes **01/21/25**, Accounts Payable/Payroll: General Checking in the amount of **\$77,899.71** and Roads in the amount of **\$3,570.68**.

RESULT: APPROVED (7 YES)
MOVER: Amber Garcia, Councilmember
SECONDER: Darla McCrumb, Councilmember
AYES: Rivers, Muenzer, Uplinger, McCrumb, Farmer, Garcia, Martinez-Serratos

6. OPPORTUNITY FOR PUBLIC COMMENT – AGENDA ITEMS ONLY

Public comments heard.

7. REGULAR BUSINESS

a. Abonmarche – Water Service Contracting Grant

Brief presentation from Jason Marquardt from Abonmarche.

Motion to accept bid for contract regarding Water Services Lead Lines to Harris ConAg.	
RESULT:	APPROVED (7 YES)
MOVER:	Darla McCrumb, Councilmember
SECONDER:	Heléne Rivers, Councilmember
AYES:	Rivers, Muenzer, Uplinger, McCrumb, Farmer, Garcia, Martinez-Serratos

b. Abonmarche – Egle, Administrative Consent Agreement (ACA)

Brief presentation from Jason Marquardt from Abonmarche regarding EGLE report and what the Administrative Consent Agreement does for the City. He would advise we enter into the agreement.

Motion to enter into an Administrative Consent Agreement (ACA) with EGLE.	
RESULT:	APPROVED (7 YES)
MOVER:	Amber Garcia, Councilmember
SECONDER:	Heléne Rivers, Councilmember
AYES:	Rivers, Muenzer, Uplinger, McCrumb, Farmer, Garcia, Martinez-Serratos

8. UNFINISHED BUSINESS/POSTPONED ITEMS

None.

9. NEW BUSINESS

a. Accept William Murphy Jr Resignation from DDA Effective 01/22/25

Motion to accept William Murphy Jr Resignation from DDA Effective 01/22/25.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Amber Garcia, Councilmember
SECONDER:	Darla McCrumb, Councilmember

b. Accept Renee Doroh Resignation from Board of Review Effective 01/23/25

Motion to accept Renee Doroh Resignation from Board of Review Effective 01/23/25.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Heléne Rivers, Councilmember
SECONDER:	Pati Martinez-Serratos, Mayor Pro Tem

c. Accept Heather Scruggs Resignation from Board of Review Effective 01/28/25

Motion to accept Heather Scruggs Resignation from DDA Effective 01/28/25.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Darla McCrumb, Councilmember
SECONDER:	Amber Garcia, Councilmember

d. Accept Jessica Corona Appointment to Parks & Recreation Advisory Board

Motion to accept Jessica Corona Appointment to Parks & Recreation Advisory Board.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Jeremy Uplinger, Councilmember
SECONDER:	Pati Martinez-Serratos, Mayor Pro Tem

e. Accept Derek Babcock Appointment to Planning Commission

Motion to accept Derek Babcock Appointment to Planning Commission.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Jerry Muenzer, Councilmember
SECONDER:	Heléne Rivers, Councilmember

f. Accept Kathryn Lugten Appointment to Planning Commission

Motion to accept Kathryn Lugten Appointment to Parks & Recreation Advisory Board.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Amber Garcia, Councilmember
SECONDER:	Darla McCrumb, Councilmember

g. Apple Festival Committee

There is a brief discussion regarding the City Council creating an Apple Festival Committee. With the involvement of Lions Club – they will arrange the car show. The Council agreed that they would like the City to have an Apple Festival Committee. There are council members that agreed that they would like to assist: Councilmembers: Uplinger, Garcia, Rivers and McCrumb. Mayor Pro Tem Martinez-Serratos will help when she can.

10. OPPORTUNITY FOR PUBLIC COMMENT – NON AGENDA ITEMS

Public comments heard.

11. COUNCILMEMBER CLOSING COMMENTS

Councilmember comments were heard.

12. ADJOURNMENT

Motion to adjourn at 8:24 PM.	
RESULTS:	CARRIED (UNANIMOUS)
MOVER:	Jerry Muenzer, Councilmember
SECONDER:	Heléne Rivers, Councilmember

Shelly Umbanhowar, City Clerk

Mayor Lynne Farmer

CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Regular Meeting held on Monday, February 03, 2025**. These minutes were **approved by the City Council on Tuesday, February 18, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

Shelly Umbanhowar, City Clerk

DRAFT



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, City Clerk

CC: Stephenie Cagle, Treasurer; Shelly Umbanhowar, Clerk

Subject: Accounts Payable and Payroll

Date: 02/14/25

Recommended Action:

GENERAL CHECKING - Treasurer recommends City Council approval of the following:

- **Bill List** for 02/19/25 **(27 items)** in the amount of **\$23,749.53.**
- **ACH/EFT Transactions** **(32 items)** in the amount of **\$135,476.13.**
- **Checks In Between** **(1 item)** in the amount of **\$500.00.**
- **Payroll** for 02/14 in the amount of **\$41,663.48.**
 - For a **grand total** amount of **\$201,389.14** from the **GCK-2** account.

• TOTAL AMOUNT OF <u>GCK-2</u> BILLS LIST & PAYROLL	\$201,389.14
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Council Action:

For Action

Summary:

See GCK-2 invoice approval lists.

02/12/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
 EXP CHECK RUN DATES 02/19/2025 - 02/19/2025
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GCK-2 - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
PAPER CHECKS			
STORY, ANG	ANGELA J. STORY 120-198-0125	JANUARY 2025 ASSESSING FEE	1,333.33
TOTAL FOR: ANGELA J. STORY			1,333.33
BLUE FIRE	BLUE FIRE MEDIA, INC 31258	WEB-DEV MONTHLY PAYMENT	100.00
TOTAL FOR: BLUE FIRE MEDIA, INC			100.00
BRONSON	BRONSON HEALTHCARE GROUP 700005151-11.24	S. LOWDER DOT PHYSICAL	88.00
TOTAL FOR: BRONSON HEALTHCARE GROUP			88.00
CINTAS	CINTAS CORPORATION #301 4219707542	DPW UNIFORMS	69.16
	4220450505	DPW UNIFORMS	69.16
TOTAL FOR: CINTAS CORPORATION #301			138.32
WILCOX	COURIER-LEADER & FLASHES 15423	MARCH BOARD OF REVIEW AD	120.00
TOTAL FOR: COURIER-LEADER & FLASHES			120.00
DANSAUTO	DAN'S AUTOMOTIVE I010433	CAR #54 - IGNITION LOCK CYLINDER	100.00
TOTAL FOR: DAN'S AUTOMOTIVE			100.00
EJIW	EJ USA, INC 110250003567	HOSE NOZ, PIPE PLUG & O-RG 1-334	195.21
TOTAL FOR: EJ USA, INC			195.21
ETNA	ETNA SUPPLY COMPANY S106086056.001	SJ 1348A COVER	378.00
TOTAL FOR: ETNA SUPPLY COMPANY			378.00
FERGUSON W	FERGUSON WATER WORKS #3386 0209221	FL 1 EIGHTH BEND FIP	780.00
TOTAL FOR: FERGUSON WATER WORKS #3386			780.00

MISC	HALL, ERIC		
	02/11/2025	UB refund for account: 1.03100.0	103.08
TOTAL FOR: HALL, ERIC			103.08
HERALD	HERALD-PALLADIUM		
	71148896-302902132	BOARD OR REVIEW AD	90.75
TOTAL FOR: HERALD-PALLADIUM			90.75
INTEGRITY	INTEGRITY TECH PARTNERS		
	12835	MONTHLY PROJECT LABOR - IT SERVICES CITY HALL, POLICE, DPW	1,490.04
TOTAL FOR: INTEGRITY TECH PARTNERS			1,490.04
INVOICE	INVOICE CLOUD, INC.		
	4096-2025_1	JAN 2025 ONLINE BILL PAY FOR UB	489.75
TOTAL FOR: INVOICE CLOUD, INC.			489.75
LANDERS	LANDERS HARDWARE INC		
	02012025	JAN 2025 VARIOUS PURCHASES	545.54
TOTAL FOR: LANDERS HARDWARE INC			545.54
MCCLLOUD	MCCLLOUD SERVICES		
	49073069	PEST MANAGEMENT @ DPW	104.84
TOTAL FOR: MCCLLOUD SERVICES			104.84
MIKES TOW	MIKE'S TOWING		
	021225	POLICE CAR #53 TOWING	100.00
TOTAL FOR: MIKE'S TOWING			100.00
MOTOROLA	MOTOROLA SOLUTIONS, INC		
	141153100	VIEDOMANAGER SOFTWARE & HOSTING 1/27/25- 1/26/26	2,778.00
TOTAL FOR: MOTOROLA SOLUTIONS, INC			2,778.00
RELIABLE	REPUBLIC SERVICEWS#646		
	0646-001972076	DPW CONTAINER PICK UP 02/01-02/28/25	109.00
	0646-001973659	02/01-02/28/25 RESIDENTIAL & RECYCLING SERVICES	11,668.24
TOTAL FOR: REPUBLIC SERVICEWS#646			11,777.24
SCHNEIDER	SCHNEIDER TIRE OUTLET INC		
	20279498	TIRES FOR POLICE CAR #53	680.00
TOTAL FOR: SCHNEIDER TIRE OUTLET INC			680.00

STAR UNIFO	STAR UNIFORM		
	43688-2	POLICE UNIFORMS	190.00
TOTAL FOR: STAR UNIFORM			190.00

USBANK	US BANK EQUIPMENT FINANCE		
	548360015	POLICE STATION COPIER LEASE FEB 2025	180.77
TOTAL FOR: US BANK EQUIPMENT FINANCE			180.77

USABLUE	USA BLUEBOOK		
	INV00603474	POLYPRO DRUM PUMP END	660.02
TOTAL FOR: USA BLUEBOOK			660.02

DEVISSER	WALTER L DEVISSER JR		
	DECEMBER 2024	DECEMBER 2024 MECHANICAL PERMITS	189.00
	JANUARY 2025	JANUARY 2025 MECHANICAL PERMITS	1,098.00
TOTAL FOR: WALTER L DEVISSER JR			1,287.00

WOLF DUBOT	WOLF KUBOTA		
	MAT-2022628	MON PIN 1.25 X 3.87	39.64
TOTAL FOR: WOLF KUBOTA			39.64

TOTAL - ALL VENDORS	23,749.53
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EFT/ACH TRANSACTIONS

COMCAST	COMCAST		
	3770022594 3.25	WHITE OAK LIFT 2/7/25-3/6/25	53.85
	3770022602 3.25	LIONS LIFT 2/07/25-3/06/25	148.90
	3770022651 3.25	ARLINGTON LIFT INTERNET 02.07.25-03.06.25	53.85
TOTAL FOR: COMCAST			256.60

CONSUMERS	CONSUMERS ENERGY		
	202254757141	POLICE STATION NATURAL GAS 12/20/24-1/21/25	152.49
	202254757142	NATURAL GAS ARLINGTON LIFT 12/20/24-01/21/25	149.28
	202254757143	NATURAL GAS DPW BUILDING 12/20/24-01/21/25	858.82
	202254757144	CITY HALL NATURAL GAS 12/20/24-01/21/25	337.84
TOTAL FOR: CONSUMERS ENERGY			1,498.43

I&M/AEP	INDIANA MICHIGAN POWER		
	04017231707 1.25	WELL #3 ELECTRIC 01/01/25-01/30/25	364.61
	04163431705 1.25	MORA PARK ELECTRIC 01/01/25-01/30/25	22.65
	04198685705 1.25	DOWNTOWN ELECTRIC 1/01/25-1/31/25	930.70
	04245352838 1.25	SIGN FOR SUBDIVISION ELECTRIC 01/01/25-01/30/25	33.35
	04252867108 1.25	WHITE OAK LIFT DR ELECTRIC SERVICES 12/28/24-01/28/	46.46
	04263767701 1.25	MORA PARK CONCESSION 01/01/25-01/30/25	22.65

04304035704 1.25	LIONS PARK ELECTRIC 1/01/25-01/30/25	33.24
04308417106 1.25	CHARLES PARK ELECTRIC 01/01/25-01/30/25	71.37
04332631706 1.25	M43 PARK ELECTRIC 1/01/25-1/30/25	34.85
04336250909 1.25	GETMAN LIFT ELECTRIC 1/01/25-1/30/25	112.21
04484945516 1.25	1/01/25-1/30/25 AERATORS ELECTRIC	2,007.49
04486384706 1.25	1/01/25-1/30/25 WELL #7 ELECTRIC	562.02
04502584701 1.25	DPW BLDG ELECTRIC 1/01/25-1/30/25	346.11
04533584704 1.25	STREET LIGHT ELECTRIC 1/01/25-1/30/25	44.39
04565184704 1.25	CITY HALL ELECTRIC 1/01/25-01/30/25	251.47
04641721701 1.25	MONROE PARK ELECTRIC 1/01/25-1/30/25	22.65
04666721701 1.25	MONROE PARK ELECTRIC 1/01/25-1/30/25	149.75
04674522026 1.25	ARLINGTON SIGN ELECTRIC 1/01/25-1/30/25	116.98
04692724901 1.25	PARK LIFT ELECTRIC 1/01/25-1/30/25	58.56
04814950806 1.25	LIONS LIFT ELECTRIC 1/01/25-1/30/25	351.51
04833520408 1.25	POLICE STATION ELECTRIC 1/01/25-1/30/25	203.89
04875184709 1.25	OUTSIDE LIGHTS ELECTRIC 01/01/25-01/30/25	57.33
04935184707 1/25	01/01/25-01/30/25 CITY HALL ELECTRIC	22.65
04984353203 1.25	ARLINGTON LIFT ELECTRIC 01/01/25-01/30/25	782.33
TOTAL FOR: INDIANA MICHIGAN POWER		6,649.22

BANKOFNY	US BANK TRUST COMPANY	
	5209-01 3.25	SEWER POND LOAN PAYMENT
TOTAL FOR: US BANK TRUST COMPANY		127,071.88

TOTAL - ALL EFT/ACH TRANSACTIONS 135,476.13

PAYROLL

2/14/2025	BIWEEKLY PAY PERIOD 01/26-02/08/25	41,663.48
	INCLUDING BHC PAYROLL 01/26-02/08/25	
TOTAL FOR: PAYROLL		41,663.48

TOTAL - ALL PAYROLL 41,663.48

CHECKS IN BETWEEN

42007	5TH DISTRICT COURT - BOND	500.00
TOTAL FOR: CHECKS IN BETWEEN		500.00

TOTAL - ALL CHECKS IN BETWEEN 500.00

TOTAL - ALL CATEGORIES 201,389.14



MONTHLY REPORT



February 2025

**BANGOR DEPARTMENT
OF PUBLIC WORKS**



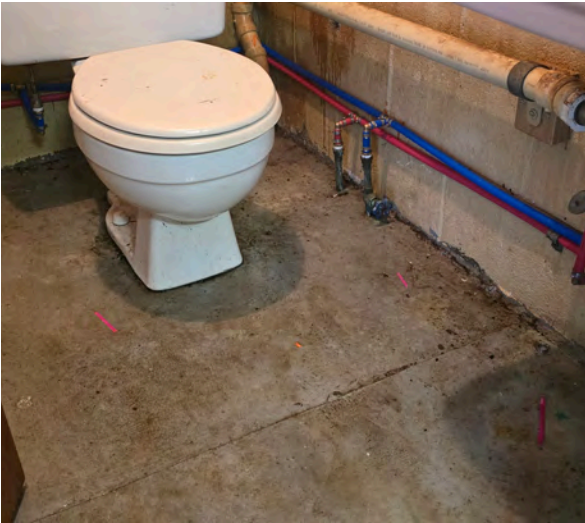
CEMETERIES

DPW workers have been working in the Cemetery preparing grave sites for multiple burials in the last month. They have been keeping the grounds tidy and assisting to find graves for families who are making plans.





WATER/ SEWER



Regular daily, weekly and other regular water and sewer test are ongoing.

Water lines were replaced at the water tower.

A water main break was repaired on E. Cass St.





ROADS



Heavy Snowfall required workers to keep up on plowing road and sidewalks.

In better weather the DPW was able to cold patch pot holes.



A tree fell on Black River road and was removed just as it fell.



2025 Work Reports

Timestamp	Employee	Work Category	Location	Describe Work Done	Equipment used	Department
February 2025 Meeting						
1/15/2025 10:22:32	Jordan Cummins, Foreman, Tim VanH	Regular Work Day	Cemetery	Dig grave	Dodge Pick Up	Cemetery
1/16/2025 14:22:43	Daniel Villalobos	Regular Work Day	Amtrack library turn offs	Snow blowed and did turn offs	Dodge Pick Up, Snow blower and sh	Roads
1/17/2025 17:43:42	Jordan Cummins, Foreman	Regular Work Day	City	Sewer book	Dodge Pick Up	Sewer
				Trash pickup		
1/17/2025 17:44:14	Jordan Cummins, Foreman, Justin Will	Regular Work Day	Downtown		Dodge Pick Up	Roads
1/17/2025 17:44:40	Jordan Cummins, Foreman, Justin Will	Regular Work Day	809 west monroe	Water turn on	Dodge Pick Up	Water
1/17/2025 17:45:20	Jordan Cummins, Foreman, Justin Will	Regular Work Day	835 black river rd apt a	Water turn on	Dodge Pick Up	Water
1/17/2025 17:46:08	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	Getman lift station	Trying to diagnose failed pump	Dodge Pick Up	Sewer
1/17/2025 17:46:33	Jordan Cummins, Foreman, Justin Will	Regular Work Day	City	Water meter book 1	Dodge Pick Up	Water
1/17/2025 17:46:58	Jordan Cummins, Foreman, Justin Will	Regular Work Day	Cemetery	Fill in grave	Dodge Pick Up	Cemetery
1/19/2025 9:43:41	Tim VanHolt, Justin Ryan	Regular Work Day	South center st	Temporarily fixed mail boxes that Steve hit to avoid an accident	Dodge Pick Up	Roads
1/20/2025 17:24:46	Jordan Cummins, Foreman, Tim VanHi	On Call (After Hours)	City	Plowing	Dump Truck	Roads
1/21/2025 10:30:56	Jordan Cummins, Foreman	Regular Work Day	City	Sewer book	Dodge Pick Up	Sewer
1/21/2025 10:31:44	Jordan Cummins, Foreman	Regular Work Day	City	Plowing	Back Hoe, Dump Truck	Roads
1/21/2025 10:35:42	Jordan Cummins, Foreman, Justin Ry	Regular Work Day	102 west monroe	Check for sewer backup	Dodge Pick Up	Sewer
1/21/2025 10:37:03	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	101 Randolph	Take new water meter to resident	Dodge Pick Up	Water
1/22/2025 10:38:24	Jordan Cummins, Foreman	Regular Work Day	City	Sewer book	Dodge Pick Up	Sewer
1/22/2025 10:38:46	Jordan Cummins, Foreman	Regular Work Day	City	Plowing	Dump Truck	Roads
1/22/2025 10:39:39	Jordan Cummins, Foreman, Daniel Vill	Regular Work Day	Cemetery.	Dig grave	Dodge Pick Up	Cemetery
1/22/2025 14:42:49	Jordan Cummins, Foreman	Regular Work Day	Dpw	Fix hydraulics on salt truck	Dump Truck	DPW Shop
1/22/2025 20:00:24	Jordan Cummins, Foreman	Regular Work Day	Water tower	Replace old broken water lines	Dodge Pick Up	Water
1/23/2025 15:40:18	Jordan Cummins, Foreman	Regular Work Day	Dpw	Finished hydraulics on salt truck	Dump Truck	DPW Shop
1/23/2025 15:40:57	Jordan Cummins, Foreman	Regular Work Day	City	Plowing	Dump Truck	Roads
1/23/2025 15:41:53	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	East cass & m43	Fix water leak	Vacc Truck, Back Hoe	Water
1/24/2025 14:06:28	Jordan Cummins, Foreman	Regular Work Day	City	Plowing	Dump Truck	Roads
1/24/2025 14:07:30	Jordan Cummins, Foreman	Regular Work Day	City	Snowblow sidewalks	Skid Steer	Roads
1/24/2025 14:09:05	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	Library	Get water unfrozen	Dodge Pick Up, Torpedo heater, gen	Library
1/24/2025 14:09:37	Jordan Cummins, Foreman	On Call (After Hours)	132 bangor	Emergency water turn off	Dodge Pick Up	Water
1/24/2025 14:10:10	Jordan Cummins, Foreman	Regular Work Day	City	Sewer book	Dodge Pick Up	Sewer
1/24/2025 14:10:59	Jordan Cummins, Foreman	Regular Work Day	Dpw	Get all equipment fueled up and ready for next snow	Vacc Truck, Back Hoe, Dodge Pick L	DPW Shop
1/27/2025 18:38:47	Tim VanHolt, Justin Ryan	Regular Work Day	130 1/2 Bangor st	Picked up burnt items that were set on fire by residents	Dodge Pick Up	DPW Shop
1/28/2025 8:16:50	Jordan Cummins, Foreman	Regular Work Day	City	Sewer book	Dodge Pick Up	Sewer
1/28/2025 8:17:53	Jordan Cummins, Foreman	Regular Work Day	1025 1st st	Missdig	Dodge Pick Up	Sewer, Water
1/28/2025 8:28:28	Jordan Cummins, Foreman	Regular Work Day	212 prospect	Mark sewer for resident	Dodge Pick Up	Sewer
1/28/2025 19:40:25	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	City	Water meter re reads	Dodge Pick Up	Water
1/28/2025 19:41:26	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	Arlington&Alexander	Fix firehydrant	Dodge Pick Up	Water
1/28/2025 19:42:04	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	110 main st	Water meter install	Dodge Pick Up	Water
1/28/2025 19:42:49	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	North center	Check for sewer backup	Dodge Pick Up	Sewer
1/29/2025 14:11:23	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	321 east Arlington	Missdig	Dodge Pick Up	Sewer, Water
1/29/2025 14:12:14	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	315 east Arlington	Missdig	Dodge Pick Up	Sewer, Water
1/29/2025 14:12:42	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day		1301 Missdig	Dodge Pick Up	Sewer, Water
1/29/2025 14:13:47	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	Water tower	Clean screen and put new bolts in overflow tube	Dodge Pick Up	Water
1/29/2025 14:14:27	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	North center by pickle factory	Fix water main leak	Vacc Truck, Back Hoe, Dodge Pick L	Water
2/3/2025 10:58:38	Tim VanHolt	Regular Work Day	Shop	Replaced plastic stem on white F250	White F250	DPW Shop
2/4/2025 19:02:03	Tim VanHolt, Daniel Villalobos, Justin F	Regular Work Day	Black river rd	Cut up tree that a bus hit after it fell.	Dodge Pick Up, Dump Truck, Skid S	Roads

Timestamp	Employee	Work Category	Location	Describe Work Done	Equipment used	Department
2/5/2025 8:29:09	Jordan Cummins, Foreman	Regular Work Day	City	Sewer book	Dodge Pick Up	Sewer
2/5/2025 8:29:31	Jordan Cummins, Foreman	Regular Work Day	19 division	Water turn on	Dodge Pick Up	Water
2/5/2025 8:29:54	Jordan Cummins, Foreman	Regular Work Day	212 prospect	Missdig	Dodge Pick Up	Sewer, Water
2/5/2025 9:17:37	Tim VanHolt	Regular Work Day	City hall	Chlorine read for bacti samples	Dodge Pick Up	Water
2/5/2025 14:27:08	Jordan Cummins, Foreman, Justin Will	Regular Work Day	Cass and railroad	Put up railroad signs	Dodge Pick Up	Roads
2/5/2025 14:28:17	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	Second st & north center	Put 12000lbs of cold patch down	Back Hoe	Roads
2/6/2025 12:27:04	Jordan Cummins, Foreman, Tim VanHi	Regular Work Day	320 east arlington	Installed new meter	Vacc Truck, Back Hoe, Dodge Pick L	Water

MONTHLY



FEBRUARY UPDATE

Department: City Clerk, Shelly Umbanhowar



Motto:
Preserving Bangor's past
while promoting its future.

Month: February 2025

<p>January 2025</p>	<p>Ongoing research & training with the IT department regarding recording and livestreaming of council meetings. State mandated (picked at random) County administered election audit of the November 2024 election.</p>
<p>Happening Now</p>	<ul style="list-style-type: none"> • Recording of all regular council meetings • FOIA Requests (include attorney involvement) • Continuing to modify and create the most efficient City Council packets, documents and agendas • Elections preparation for 2025 elections • CivicPlus - Codification of City Ordinances • Enhance online and social media presence in a way that benefit the residents • Increase city resident voter activity and city hall engagement
<p>Looking Ahead</p>	<ul style="list-style-type: none"> • February 27th will be my two year anniversary with City of Bangor • May 2025 Election - Mayor and Two Council Member Seats • Fully functional website - that would link CivicPlus, City Ordinances and make them searchable and more easily searched by Residents (April 2025) • MAMC - Year Two Institute March 16-21, 2025, Mt Pleasant
<p>Traning/Meetings</p>	<ul style="list-style-type: none"> • 01/21/25 - Petitions were due to County for those running for office May 2025 • Every Monday - Staff Meeting • 01/06/25 & 02/12/25 - Meetings with Abonmarche to discuss ongoing and future projects • 01/27/25 - School Contracts - Van Buren County Clerks & Van Buren County Schools
<p>Networking</p>	<ul style="list-style-type: none"> • Van Buren County Clerks (<i>In Person and Chat</i>) • Member of MAMC (<i>Michigan Associate of Municipal Clerks</i>) • Civic Roundtable (<i>Online form to assist with Elections</i>) • eLearning (<i>Elections training/support</i>)
<p>Goals</p>	<ul style="list-style-type: none"> • Delays in Development: Set clear deadlines and regular progress checks (<i>with City Manager and City Council</i>) • Graduate from Clerks Institute (<i>Three (3) weeks total/Three Year Program</i>) • MiPMC accreditation in March 2026

Mission: The mission of the City Clerk's Office is to continually expand and improve communications and information delivery to our citizens; to meet the challenges of tomorrow with moral and ethical principles; to manage and preserve the official records of the City; to support the needs and requirements of the City Council; to administer all Elections held in the City; and to provide these services in a manner that is high quality, efficient, fair, and courteous; and maintain excellence in the area of records management and grow into current technology.

Memo

City of Bangor

To: Mayor Farmer
City Manager Weber
Mayor Pro-Tem Martinez – Serratos
Councilmember Uplinger
Councilmember McCrumb
Councilmember Rivers
Councilmember Muenzer
Councilmember Garcia

From: Stephenie Cagle, Treasurer

CC: N/A

Date: 2/11/2025

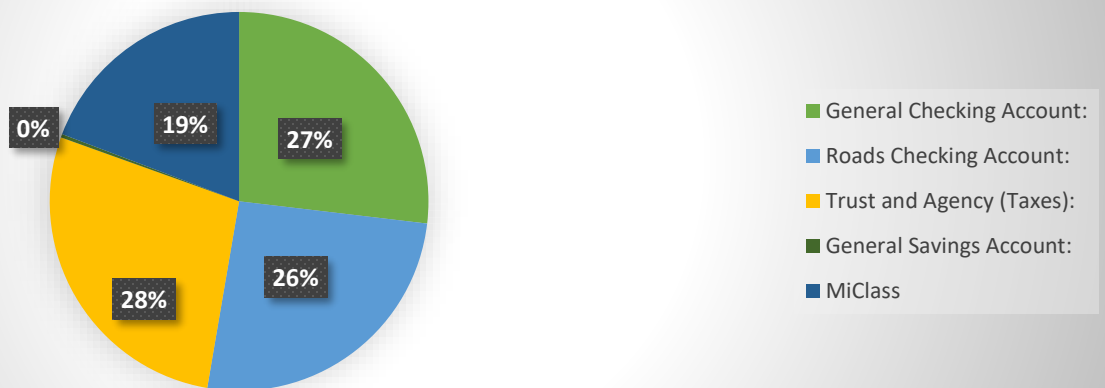
Re: City Council Meeting 2/18/2025

*Act 51 funds (MDOT) are received **monthly**
*State Revenue Share funds are received **bi-monthly**
*Real and Personal Property Taxes are collected **July 1 to February 28**
City Operating millage is collected on the **Summer Taxes (beginning July 1)
Road and Cemetery millages are collected on the **Winter Taxes (beginning December 1)

As of 2/11/2025, the bank balances are:

General Checking Account:	\$	730,515.18
Roads Checking Account:	\$	701,715.45
Trust and Agency (Taxes):	\$	755,404.43
General Savings Account:	\$	7,978.57
MiClass	\$	522,489.74
Total All Accounts	\$	2,718,103.37

Bank Balances



YTD Balances by Fund as of 2/11/25

Fund 101 – General			Balance
Projected Revenue:			\$ 1,374,400.00
Projected Expenditures			\$ 1,364,353.00
YTD Revenues:			\$ 999,845.03
YTD Expenditures:			\$ 904,094.99
101	Expenses - City Council	\$ 106,032.83	
172	Expenses - City Manager	\$ 10,951.73	
215	Expenses - City Clerk	\$ 38,296.12	
247	Expenses - Board of Review	\$ 2,068.67	
253	Expenses - City Treasurer	\$ 39,645.81	
257	Expenses - Assessor Department	\$ 7,949.98	
262	Expenses - Elections	\$ 8,745.86	
265	Expenses - City Hall	\$ 139,369.39	
301	Expenses - Police Department	\$ 331,802.01	
371	Expenses - Code Enforcement	\$ 63,491.53	
440	Expenses - DPW	\$ 105,725.44	
448	Expenses - Street Lights	\$ 1,021.16	
567	Expenses - Cemetery	\$ 20,335.72	
701	Expenses - Planning Commission	\$ -	
751	Expenses - Parks	\$ 28,658.74	
790	Expenses - Library	\$ -	
Fund 202 – Major Roads			
Projected Revenue:			\$ 250,000.00
Projected Expenditures			\$ 381,488.00
YTD Revenues:			\$ 279,187.22
YTD Expenditures:			\$ 78,431.81
172	Expenses - City Manager	\$ 2,659.54	
446	Expenses - Construction	\$ -	
447	Expenses - Admin. & Engineering	\$ -	
463	Expenses - Routine Maintenance	\$ 53,971.50	
473	Expenses - Rout. Maint. Bridges	\$ 5,744.86	
474	Expenses - Traffic Services	\$ 12,433.43	
478	Expenses - Winter Maint. Fund	\$ 3,622.48	
488	Expenses - M-43 Surface Maint.	\$ -	
489	Expenses - M-43 Sweep & Flush	\$ -	
491	Expenses - M-43 Drains & Ditches	\$ -	
497	Expenses - M-43 Winter Maint.	\$ -	


Fund 203 – Local Roads			
<i>Projected Revenue:</i>			\$ 180,000.00
<i>Projected Expenditures</i>			\$ 197,688.00
<i>YTD Revenues:</i>			\$ 142,165.00
<i>YTD Expenditures:</i>			\$ 81,080.48
172	Expenses - City Manager	\$ 2,659.51	
446	Expenses - Construction	\$ 32,756.66	
447	Expenses - Admin. & Engineering	\$ -	
463	Expenses - Routine Maintenance	\$ 42,041.82	
474	Expenses - Traffic Services	\$ -	
478	Expenses - Winter Maint. Fund	\$ 3,622.49	
Fund 207 - Police Bldg Maint			
<i>Projected Revenue:</i>			\$ 36,000.00
<i>Projected Expenditures</i>			\$ 36,000.00
<i>YTD Revenues:</i>			\$ 25,553.45
<i>YTD Expenditures:</i>			\$ 13,890.00
Fund 209 – Cemetery			
<i>Projected Revenue:</i>			\$ 15,000.00
<i>Projected Expenditures</i>			\$ 15,000.00
<i>YTD Revenues:</i>			\$ 4,572.57
<i>YTD Expenditures:</i>			\$ 8,000.00
Fund 264 - MCOLES Training			
<i>Projected Revenue:</i>			\$ -
<i>Projected Expenditures</i>			\$ -
<i>YTD Revenues:</i>			\$ 6,000.00
<i>YTD Expenditures:</i>			\$ -
Fund 271 - Library Maint			
<i>Projected Revenue:</i>			\$ 4,000.00
<i>Projected Expenditures</i>			\$ 20,000.00
<i>YTD Revenues:</i>			\$ -
<i>YTD Expenditures:</i>			\$ 19,701.08
Fund 590 – Sewer			
<i>Projected Revenue:</i>			\$ 563,000.00
<i>Projected Expenditures</i>			\$ 545,350.00
<i>YTD Revenues:</i>			\$ 292,755.18
<i>YTD Expenditures:</i>			\$ 183,093.66
Fund 591 - Water			


<i>Projected Revenue:</i>			\$	685,000.00
<i>Projected Expenditures</i>			\$	399,650.00
<i>YTD Revenues:</i>			\$	414,924.86
<i>YTD Expenditures:</i>			\$	276,984.59
Fund 661 – Motor Pool				
<i>Projected Revenue:</i>			\$	276,000.00
<i>Projected Expenditures</i>			\$	220,102.00
<i>YTD Revenues:</i>			\$	-
<i>YTD Expenditures:</i>			\$	156,009.05
Total All Funds				
<i>Projected Revenue:</i>			\$	3,383,400.00
<i>Projected Expenditures</i>			\$	3,179,631.00
<i>YTD Revenues:</i>			\$	2,165,003.31
<i>YTD Expenditures:</i>			\$	1,721,285.66

Fund Balances

***Fund balances are a combination of cash and assets.

Fund 101 – General			\$	778,255.23
Fund 202 – Major Roads			\$	262,515.72
Fund 203 – Local Roads			\$	78,229.81
Fund 207 - Police Bldg Maintenance			\$	87,051.37
Fund 209 – Cemetery			\$	2,520.04
Fund 264 - MCOLES Police Training			\$	3,000.00
Fund 271 - Library Maintenance			\$	75,481.28
Fund 590 – Sewer			\$	4,454,551.97
Fund 591 - Water			\$	655,740.22
Fund 661 – Motor Pool			\$	90,072.80
Total All Funds			\$	6,487,418.44

 A **fund balance** represents the difference between the **assets** (cash, receivables, etc.) and **liabilities** (debts, obligations) in a government fund. The fund balance is crucial because it reflects the financial health of each fund such as the general fund, water fund, or special revenue funds-and determines the city's ability to cover expenses, emergencies, or unforeseen events.

 Fund balances are a critical part of managing the city's finances responsibly. They provide flexibility, stability, and security for the City. By understanding the different types of fund balances and their role, the City Council can make better-informed decisions to ensure the city's long-term financial health and ability provide services to residents.