

City of Bangor  
Downtown Development Authority  
257 W. Monroe Street, Bangor, Michigan  
Regular Meeting  
Minutes of August 20, 2024

1. **Call To Order:** Meeting called to order at 7:05 PM by Chairperson Fred Hicks.
2. **Pledge of Allegiance:** Pledge recited by all present.
3. **Roll Call:** Present: Chairperson Hicks, Board Members: Dan Farmer, Mayor Lynne Farmer, Heather Scruggs, Jose Villalobos, City Manager Justin Weber, Director Rebecca Harvey. Absent: Mark Hills, Don Martin, Pati Martinez-Serratos and Jr Murphy.
4. **Approval of the Agenda:** Motion by Mayor Farmer to accept the agenda as presented. Support by Heather Scruggs. Motion Carried.
5. **Approval of the Minutes from July 16, 2024:** Motion by Dan Farmer to accept the minutes as presented. Support by Jose Villalobos. Motion Carried.
6. **Treasurer's Report:**
  - a. Payment of Bills: Motion by Heather Scruggs to accept the payment of bills. 12 items totaling \$49,494.05. Support by Mayor Farmer. **Roll Call Vote:** Ayes: Jose Villalobos, Dan Farmer, Chairperson Fred Hicks, Heather Scruggs and Mayor

Farmer. Nays: None. Absent: Mark Hills, Don Martin, Pati Martinez-Serratos and Jr Murphy. Motion Carried.

*b.* Financial report. Discussion on how to correct and City Manager Justin Weber is going to check on the 2023 winter tax disparity (\$55,000.00).

*c.* Budget Amendments : None

*d.* Status of the DDA Audit. City Manager weber reported that he has had a call from Yeo and Yeo that they will have the audit wrapped up by the end of the week.

## **7. *New Business:***

*a.* Election of Secretary and Treasurer ( due to Mark Hills resignation). Motion by Mayor Farmer to table until the next meeting. Support by Jose Villalobos. Motion Carried.

*b.* Street Furniture Proposal. City Manager weber reported that he contacted Tree Top Products and they will give the city a discount due to quantity of order. Discussion followed. it was decided that we would order 4 of the benches with the City of Bangor on them and 2 of the plain benches this fiscal year and the rest of the 6 benches and 15 trash receptacles next fiscal year. Mayor Farmer made the motion to order 4 of the specialty benches and 2 of the plain benches not to exceed \$8,000.00. Support by Jose Villalobos. ***Role Call Vote:*** Ayes: Jose Villalobos, Dan Farmer, Chairperson Hicks, Heather Scruggs and Mayor Farmer. Nays: None. Absent: Mark Hills, Don Martin, Pati Martinez-serratos and Jr Murphy. Motion Carried.

*c.* 2024-2025 DDA Work Plan held until next meeting.

## **8. *Unfinished Business:***

**a. Sidewalk Repair/Replacement Program with in DDA.**  
(Auto Value)

Katie from Abonmarche was there to discuss the bids. During the discussion it came to light the we had not requested stamped brick but paver bricks. After much discussion we voted to accept the bid from Krohn's for the side walk portion and will request an in house bid for the paver bricks. Dan Farmer moved to accept the Krohn's bid for the sidewalk portion not to exceed \$6,850.00 with the City picking up 1/2 and the DDA pricing up the other 1/2. **Roll Call Vote:** Ayes: Jose Villalobos, Dan Farmer, Chairperson Fred Hicks, Heather Scruggs and Mayor Farmer. Nays: None Absent: Mark Hills, Don Martin, Pati Martinez-Serratos and Jr. Murphy. Motion Carried.

Dan Farmer made the motion to Table the Villalobos Landscaping portion until the next meeting. Support by Heather Scruggs. Motion Carried.

**b.** Update on Sidewalk Repair/Replacement Policy. City Manager Weber reported that Officer Drake was working on the Ordinances.

**c.** DDA Web Page no update.

**d.** Update on banner/garland replacement Program. Director Harvey reported that all season banners are now complete.

**9. Opportunity for Public Comments:** Mindy Weber thanked the committee.

**10. Director/City Manager Comments:** None from each.

**11. Board Comments:** None from any board members.

**12. *Adjournment:*** Motion by Mayor Farmer to adjourn the meeting at 8:21 PM. Support by Heather Scruggs. Meeting adjourned at 8:10 PM.

Respectfully submitted by Lynne M Farmer , Acting Secretary