



City of Bangor
Cemetery Committee Meeting Minutes
July 22, 2024
Bangor Fire Station

1. **Call To Order:** Meeting called to order by Chairperson Lynne Farmer at 7:07 PM.
2. **Pledge of Allegiance:** Pledge started by Bob Emmert recited by all present.
3. **Roll Call:** Present: Bob Emmert, Lynne Farmer, Amber Garcia, Steve Lowder, and Darla McCrumb. Absent: Fred Hicks, William Murphy J. and Dillon Rock.
4. **Approval of the Agenda:** Motion by Steve Lowder to accept the agenda with the addition of New Business e. Cemetery leaks, complaints and stuff. Support by Bob Emmert. Motion Carried.
5. **Approval of the June 10, 2024 Minutes:** Motion by Steve Lowder to accept the June 22, 2024 Minutes as presented. Support by Bob Emmert. Motion Carried.
6. **Old Business:**
 - a. Copy of Cemetery Meeting Dates given to each board member.
 - b. Cemetery Committee Information Sheets given to each board member.
 - c. Villalobos quote sheets given to each board member (Informational only).
 - d. Total cost of Cannon Restoration expenses given to each board member. Expenses so far.
 - e. Cemetery leaks, Complaints and stuff. Steve Lowder said there were a couple of leaks in the cemetery. Gave us information on back flow preventer. Cost is about \$1,200.00 Will have quotes for us at the next meeting.

He gave us a report on some companies from members of the community on certain aspects of the cemetery. He also said he got a complement from Dick Ely letting him know how nice the cemetery looks.

He explained about glass, plastic solar lights and a 16 foot red maple tree. The cemetery committee gave him permission to remove what he deemed necessary.

He was also asked for a quote on 13 wooden posts for the block section signs in the new cemetery.

7. *New Business:*

a. Welcome new members Amber Garcia and Darla McCrumb.

b. Heritage Brick invoice presented.

c. Discussion on Cemetery Bylaws. Darla McCrumb asked who needed to approve these and why we were doing these? We explained that we wanted to follow the proper channels to explain our job as the cemetery committee. Approval needs to come from the City Attorney and the City Council.

d. Cemetery Committee was presented with a rough draft of our 5 year plan.

e. City Attorney Graham's opinion on who was to spend cemetery funds was read.

f. Other: None

8. *Reports and Committees:*

a. Public Comments: None.

b. Sexton and DPW report; See Old Business Cemetery leaks, complaints and stuff.

c. Cemetery Committee Member Comments: Bob: None. Steve: None. Amber: Looking forward to being a part of this committee. Darla: None. Lynne: None.

9. *Adjourn:* Meeting adjourned at 8:08. Motion by Steve lowder. Support by Amber Garcia. Meeting adjourned.
Respectfully Submitted by Lynne M. Farmer

Fiscal Year 2023/2024

DATE	DESCRIPTION	RECEIVED	PAID OUT	BALANCE
7/1/2023	Balance Forward			\$ 13,352.50
7/18/2023	Lynne Farmer - Angel Statue Reimbursement		\$ 106.40	\$ 13,246.10
7/25/2023	2022 DELINQUENT	\$ 1,719.81		\$ 14,965.91
10/3/2023	Jon Isom - Cemetery Cannon Repairs		\$ 2,250.00	\$ 12,715.91
10/3/2023	Alex Vander Galien - Cemetery Cannon Repairs		\$ 2,500.00	\$ 10,215.91
10/13/2023	Jon Isom - Cemetery Cannon Repairs	\$ 2,250.00		\$ 12,465.91
10/13/2023	Jon Isom - Cemetery Cannon Repairs		\$ 1,500.00	\$ 10,965.91
10/19/2023	Alex Vander Galien - Cemetery Cannon Repairs		\$ 8,321.00	\$ 2,644.91
11/6/2023	Lynne Farmer - Flowers/Plants Reimbursement		\$ 118.18	\$ 2,526.73
11/21/2023	Riveer-Sand Blast/Paint Cannon		\$ 1,000.00	\$ 1,526.73
11/27/2023	Riveer-Sand Blast/Paint Cannon		\$ 1,000.00	\$ 526.73
12/05/2023	Bangor Area Community Foundation-Cannon	\$ 10,000.00		\$ 10,526.73
12/07/2023	Alex Vander Galien - Cemetery Cannon Repairs		\$ 9,743.61	\$ 783.12
12/11/2023	Cemetery Tax 12/11/2023	\$ 11.22		\$ 794.34
12/21/2023	Cemetery Tax 12/21/2023	\$ 1,080.98		\$ 1,875.32
12/27/2023	Riveer-Sand Blast/Paint Cannon		\$ 200.00	\$ 1,675.32
1/22/2024	Cemetery Tax 1/22/2024	\$ 1,303.20		\$ 2,978.52
2/5/2024	Cemetery Tax 2/05/2024	\$ 4,087.42		\$ 7,065.94
2/29/2024	Cemetery Tax 2/29/2024	\$ 5,892.59		\$ 12,958.53
4/2/2024	De-scale Soutlion		\$ 252.83	\$ 12,705.70
4/26/2024	Cemetery Tax 4/26/2024	\$ 1,305.64		\$ 14,011.34
5/7/2024	Riveer-Cannon Mounting Plate		\$ 100.00	\$ 13,911.34
5/21/2024	Riveer-Cannon Placard Bracket		\$ 300.00	\$ 13,611.34
5/21/2024	Lynne Farmer-Reimbursement Bronze Plaque		\$ 449.00	\$ 13,162.34
5/21/2024	Alex Vander Galien - Cemetery Cannon Repairs		\$ 1,082.62	\$ 12,079.72
5/21/2024	Alex Vander Galien - Cemetery Cannon Repairs		\$ 800.00	\$ 11,279.72
6/4/2024	Jon Isom - Cemetery Cannon Repairs		\$ 3,000.00	\$ 8,279.72

Bangor Cemetery Committee Five Year Plan

The Bangor Cemetery Committee thought it was time that we put together a five year plan.

This plan is a combination of projects that are done on an annual basis, two(2) year basis or 3-5 year plan.

The items that are done on an annual basis are:

- Grave cleanings. These are done once in the spring and once in the fall. Sections of the cemetery are chosen for cleaning, grave straightening and care.
- Poured foundations. It was determined that many of the older graves in the cemetery have no footings. They were originally placed on stones. These sink over time and the grave stones become less stable. Four(4) graves are chosen in the spring and four (4) more graves are chosen for the fall footing pourings.

Items that are on a every two (2) year cycle.

- Fake flowers and greens for the pots on the Cemetery Pillars and for the three(3) flower beds in the Cemetery. These are usually purchased ever two(2) years and are purchased in October when Hobby Lobby has their sale.
- Stick flags are ordered from Gettysburg Flag works as they are American made and hold up longer. Two Hundred flags are ordered every two(2)years.
- New flag holders for the Veteran's to hold the stick flags. These are also ordered for Gettysburg Flag works. Again American made.

Three(3) to five(5) year Plan:

Replacement of trees that are taken down in the Cemetery. Trees that are needed to be taken down are replace with trees from Hunt Tree Nursery. We have found that they are the best priced and are sturdy trees.

New Section signs to be placed in Arlington Hill West. New posts need to be purchased and the signs need to be placed in the correct sections A-M.

Up keep on the three(3) buildings in the cemeteries. Need on these buildings need to be reported to the Cemetery Committee by the DPW Director.

New paved roads in the Cemetery. The Cemetery Committee would like to finish the road in the Cemetery that was started to be completed down the hill to the pillar entrance.

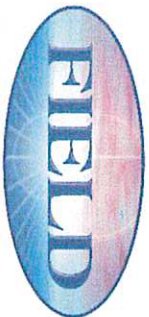
Cemetery Booklet. The Cemetery Committee would like to finish the booklet started by the committee to be given to all persons purchasing plots in the cemetery. This booklet contains all the information about the cemetery, rules, placement of flowers, clean up date etc. We need to have it printed at Pat's Pronto Prints and then given to Miller funeral home and City Hall for distribution.

Update the Rules Signs. We need to add that only three(3) items are allowed per grave lot.

Retaining wall on the West side of the hill by the cannon section. The Cemetery Committee would like to have a new stone retaining wall built on that section of the cemetery.

This is a list of the current and future projects we have planned for Arlington Hill and Arlington Hill West cemeteries.

Date Submitted: _____



PLUMBING & HEATING, INC.

24 HR/7 DAY EMERGENCY SERVICE
RESIDENTIAL & COMMERCIAL

57739 CR N 365
P. O. BOX 331
LAWRENCE, MI 49064
PHONE: 269-674-3839
FAX: 269-674-4801

May 11th, 2022

City of Bangor
Cemetery Location
Bangor, MI 49013

Field Plumbing and Heating Inc. proposes the following scope of work:

- After meter is removed, install new copper piping up to outside of the pit so the meter can be re-installed above the pit
- Install a new 3/4" RPZ backflow preventer outside for water that is going to the faucets
 - o Plastic style that can be removed for the colder months and then reinstalled again in the spring
- Install shut off valve so RPZ can be isolated
- Includes approximately 20ft of copper piping installed
- Includes approximately 10ft of 2" PVC sch 40 piping installed for drainage of backflow
- Includes Unistrut and hangers to properly secure device
- Includes permit for backflow installation and test to certify the backflow after it is installed

Price: \$2,495.00

Terms: 50% down payment at time of acceptance and remainder due at percentage of completion.
Invoice due upon receipt.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance

Field Representative Signature (Kenneth Field) _____ Date _____

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted By: *Signature* _____ Date: _____