



City of Bangor
Department of Public Works
 257 W Monroe St. Bangor, MI 49013
 Phone: (269) 427.5831 Email: clerk@bangormi.org

APPLICATION and PERMIT
 TO CONSTRUCT, OPERATE, MAINTAIN, USE AND/OR REMOVE
 WITHIN A CITY OF BANGOR ROAD RIGHT-OF-WAY

Permit Number:	Date Issued: (Permit expires at proposed end date.)	Permit Fee:	Other:
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If applicant hires a contractor to perform work, BOTH shall assume responsibility for the provisions of this Application and Permit.

APPLICATION			
APPLICANT - Please Print		CONTRACTOR - Please Print	
Name		Name	
Street		Street	
City	State	City	State
	Zip		Zip
Email	Phone	Email	Phone

Application is made for a permit to use street right-of-way for the purpose indicated as described below and/or as provided in the attached plans and specifications at the following location:

Street Name and Address	Location (Cross streets between which property is located or nearest main intersection)
Purpose	
Proposed Start and End Date	

APPLICANT/AUTHORIZED AGENT SIGNATURE - If Authorized Agent, I certify that I am acting as Authorized Agent on behalf of named Applicant.

Name

If this permit is for a driveway, Public Works must be contacted prior to pavement placement.

The above signed agrees to indemnify and save harmless the said City from all loss or damage by reason thereof and by reason of granting of this permit, to at all times properly safeguard such work, and to promptly pay to the said City any bill rendered for work said City may find necessary to do, or to have done by reason of the granting of said permit.

PERMIT

CITY OF BANGOR USE ONLY BELOW THIS LINE

Requirements/Conditions for permit

A permit is granted in accordance with the forgoing application for the period stated above, incorporating the Requirements and Conditions agreed to by the applicant as set forth above and found on page 2 of this form.

This permit is incomplete without the Requirements and Conditions found on page 2 of this form.

When Applicant hires a contractor, the Permittee is the Applicant and the Contractor.

Approved and Issued:

 DPW AUTHORIZING SIGNATURE

 TITLE

 DATE

City of Bangor Application and Permit – Requirements and Conditions

1. **Specifications:** All work performed under this permit must be done in accordance with the plans, specifications, maps and statements filed with and approved by the City of Bangor and must comply with the City's current ordinances and attached specifications along with current MDOT specifications.
2. **Fees and Costs:** The permittee shall be responsible for all fees incurred by the City in connection with this permit and shall deposit estimated fees and costs as determined by the City, at the time the permit is issued.
3. **Bond/Escrow:** The permittee may be required to provide either a bond, cash deposit or letter of credit, as may be required, in a form and amount acceptable to the City at the time permit is issued.
4. **Insurance:** The permittee shall furnish proof of liability insurance in accordance with the City's requirements for insurance policy. Such insurance shall cover a period of not less than the term of this permit and shall provide that it cannot be canceled without ten (10) days advance written notice by certified mail, with return receipt required, to the City.
5. **Indemnification:** The permittee agrees to hold harmless and indemnify and keep indemnified the City of Bangor, its officers, commissioners, agents, and employees from all claims, suits and judgments to which the City, its officers, commissioners or employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the City of Bangor, whether due to the negligence of the permittee or the joint negligence of the permittee and the City, arising out of the work under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work product which is the subject of this permit.
6. **Miss Dig:** The permittee must comply with the requirements of PA 53 of 1974, as amended. CALL MISS DIG AT (800) 482-7171 AT LEAST THREE (3) FULL WORKING DAYS, BUT NOT MORE THAN TWENTY-ONE (21) CALENDAR DAYS, BEFORE YOU START WORK. The permittee assumes all responsibility for damage to or interruption of underground utilities.
7. **Inspection:** The permittee must notify the City at least 48 hours before starting work and must notify the City when work is completed. Permittee must notify the City at least 24 hours in advance of proposed pouring of concrete, placing of asphalt or placement of any permanent installation and preparations must be inspected and approved by the City before final application of materials.
8. **Safety:** The permittee agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until the work is completed. All work site conditions shall comply with the current Michigan Manual of Uniform Traffic Control Devices.
9. **Restoration and Repair of Road:** The permittee agrees to restore the road and right-of-way to a condition equal to or better than its condition before the work began; and to repair any damage to the road or right-of-way, which is a result of the facility whenever it occurs or appears. The permittee shall immediately repair any road restoration work that becomes unsatisfactory or falls into disrepair for a period of 1 year after the completion of the work authorized by this permit.
10. **Soil Erosion and Sedimentation:** The permittee shall comply with the requirements of the Natural Resources and Environmental Protection Act, Part 91 of PA 451 of 1994, as amended, and implement all applicable measurements controlling soil erosion and sedimentation.
11. **Limitation of Permit:** This permit does not relieve the permittee from meeting other applicable laws and regulations of other agencies. The permittee is responsible for obtaining additional permits or releases, which may be required in connection with this work from other governmental agencies, public utilities, private entities and individuals, including property owners. Permission may be required from the adjoining property owners.
12. **Violation of Permit:** This permit shall become immediately null and void if the permittee violates the terms of this permit. The City may require immediate removal of the permittee's facilities, or may remove them without notice at the permittee's expense.
13. **Assignability:** This permit may not be assigned without the prior approval of the City. If approval is granted, the assignor shall remain liable and the assignee shall be bound by all the terms of this permit.
14. **Restriction of Construction During Winter Season:** Without authorization from City Engineer, new construction activities shall not begin before March 1, nor after November 15. However, emergency repairs of existing utilities will be permitted.

**CITY OF BANGOR
SPECIFICATIONS FOR
CONSTRUCTION ACTIVITIES
WITHIN THE CITY RIGHT-OF-WAY**

TYPICAL EXCAVATION/RESTORATION

- All openings in paved surfaces shall be sawed in parallel lines or rectangles.
- All granular backfill material shall be Class I, II, or III, as defined in the Michigan Standard Specifications of Construction unless otherwise approved by the City Engineering Department.
- All granular backfill material to be placed in 12 inch lifts and compacted with a vibratory compactor.
- Restoration of street shall conform to the original street surface and subsurface conditions. If subsurface conditions are found to be unacceptable, approved subbase and base materials will be required. If street material is concrete, the restoration shall include doweling to the existing pavement.
- Restoration of any green space shall consist of a minimum of four inches of screened topsoil, seeded with a good quality grass seed, along with fertilizer and straw mulch. High velocity blankets shall be used on any slope of 1:4 or steeper or as directed by the Engineering Department.

DUMPSTERS

- Shall be made visible to motorists and pedestrians by means of reflectors or barricades.
- Shall be placed within the Applicant's property lines extended into the street.
- Shall not be placed within 15 feet of a fire hydrant.
- Shall not be placed so as to block or impair traffic flow in the street or motorists' line of sight.
- Shall not be placed on a public street between November 15th and March 15th.
- Any damage to the public right of way shall be corrected by the Applicant or their contractor at their expense.

SIDEWALK SPECIFICATIONS

Material: Grade P2, P1, S3, S2 as specified in the 2020 MDOT Standard Specifications

Base material: Class II granular material compacted to 95% maximum density

Detectable warning panels shall be cast iron in material

Minimum thickness: 4" (6" when crossing a driveway)

Minimum width: 5' *

Control joint spacing: 5'

Expansion joint spacing: 20'

Maximum running slope: 1 in 20*

Maximum cross slope: 1 in 48*

*from the Michigan Barrier Free Design Graphics Manual

DRIVEWAY SPECIFICATIONS

That portion of driveways within the public right-of-way shall be paved with either:

- 6" thick non-reinforced Grade P1, HE, or S2 as specified in the 2020 MDOT Standard Specifications
- 2" thick asphalt

Minimum width at right-of-way line: 9'

Maximum width at right-of-way line: 21'

Maximum flare: The lesser of 24' or 1.5 times the width at right-of-way line.

Any tree removal within the right of way is to be permitted and approved by City Staff.

The above specifications shall not be interpreted as a complete list, please see applicable zoning and engineering requirements.

RIGHT OF WAY PERMIT FEES

Any occupation or excavation in the public right of way, such as streets, alleys and sidewalk areas, requires a permit and inspection. Right of Way permits and inspections are necessary to ensure individual safety, proper traffic control and adherence to City of Bangor construction standards, while ensuring the City is also protected from liability issues. Permit Applications can take up to 7 days to approve so we ask residents and contractors to plan accordingly.

A permit is required for replacement or construction of any: public sidewalk, driveway (residential or commercial), curb and gutter, all utilities, temporary encroachment, storm sewer connection. A completed Right of Way application may be turned in at:

City of Bangor, Attn: Department of Public Works
 City Hall 257 W Monroe St Bangor, MI 49013
 9 :00am - 4:00pm

The permittee must notify the City of Bangor *at least 48 hours before starting work*, and must notify the City of Bangor prior to placing materials by calling 269-637-0737.

Permit fee includes permit and one inspection. Additional inspections will be done per the fee schedule.

PERMIT FEES * **	
Curb and Gutter	\$100.00
Driveway, Commercial	\$150.00
Driveway, Residential	\$100.00
Sidewalk	\$100.00
Storm Sewer	\$150.00
Temporary Encroachment (Dumpster, Storage Container)	\$100.00
Utility (Non-Telecommunications – Water/Sanitary Repairs, Gas Main)	\$150.00
Other (for activities not mentioned above)	\$100.00
Additional Inspections (each)	\$50.00
Utility (Telecommunications – Buried Cable, Conduit, Fiber)	\$150.00
Late Fee (<i>Applied when failure to obtain the necessary permits prior to the start of work, and is in addition to standard permit fees.</i>)	\$100.00

*Right of Way Permit and Proof of Insurance required for all activities listed.

**All permittees may be charged a “Plus Expenses Fee” when outside consultants are required or when the City of Bangor personnel time and labor goes above and beyond what is customary or inspection, including follow-up for activities and sties lacking permits.