

City of Bangor
Downtown Development Authority
Bangor City Hall
257 W. Monroe Street, Bangor, MI 49013
Regular Meeting
Minutes: May 21, 2024

1. **Call to Order:** Meeting called to order by Chairman Fred Hicks at 7:00 P.M.
2. **Pledge of Allegiance:** Recited by all present,
3. **Roll Call:**

PRESENT: Chairman Fred Hicks, Vice Chairman William Murphy, Board Members Heather Scruggs, Mark Hills Jose Villalobos, Dan Farmer, and Mayor Farmer.

Also PRESENT: Director Rebecca Harvey, and City Manager Justin Weber.

ABSENT: Board Members Don Martin, and Pati Martinez Serratos.
4. **Approval of Agenda:**

Moved by Murphy, Second by Mayor Farmer to approve the agenda as presented.
Ayes - all. Nays - none. Motion carried.
5. **Approval of Regular Meeting Minutes of April 16, 2024:**

Motion by Mayor Farmer, Second by Murphy to approve these Regular Meeting Minutes. Ayes - all. Mays - none. Motion carried.
6. **Treasurer's Report:**
 - a. Payment of Bills: Motion by Villalobos, Second by Hicks to approve payment of bills totaling \$3,132.27. **Roll Call Vote:** Ayes - Hicks, Murphy, Villalobos, Scruggs, Hills, Mayor Farmer, Farmer. Nays - none. Motion Carried.
 - b. Financial Report -
 - April, 2024. Approved as presented.
 - Update - transfer to 'Quick Books' - still working on update.
 - c. Budget Amendments - None.
 - d. Status of DDA Audit (Weber) - See attached email as provided from City Treasurer, S. Cagle.

ADDED DURING DISCUSSION:

 - d. (1) Status of RFP's for Auditors (Weber) - See attached email as provided from City Treasurer, S. Cagle.
 - d. (2) Clarification for New Signatories at Sturgis Bank:

Motion by Murphy, Second by Mayor Farmer to REMOVE Jose Villalobos as approved signatory, and ADD Mark Hills for approval signatory.
Ayes - all. Nays - none. Motion Carried.

d.(3) Budget Committee needs to be appointed for upcoming budget year ;
Motion by Mayor Farmer, Second by Murphy to appoint Mark Hills
and Heather Scruggs as new budget Committee. Ayes - all.
Nays - none. Motion Carried.

7. **New Business** - none.

8. **Unfinished Business:**

a. Sidewalk Repair/ Replacement Program within DDA (Weber) -
Tony, from Abonmarche, spoke to the DDA expressing willingness to assist in
identifying, planning, and scheduling repair or replacement of downtown sidewalks.

Tony also said he would volunteer his time and resources to help the DDA planning
for other long term projects.

The City policy on this subject is confusing; so clear definition needs to be created
on what should be done, where, when, why, and who pays.

Tony said he would get with City Manager Weber to select potential contractors,
to determine repair costs for the sidewalk in front of the *AutoZone* business.

No representative was present from Compton Contracting.

b. DDA Webpage Update (Committee) No update.

9. **Opportunity for Public Comment:**

One of the public members presented an outline on forming a “Non Profit” organization.
Another comment was made that it would be nice to see benches in the downtown.

10. **Director / City Manager Comments:**

Weber said he would be glad to get quotes on new benches and trash receptacles for
the downtown.

11. **Board Comments:**

Mayor Farmer expressed thanks to *Villalobos Landscaping* for beautiful work on the
downtown planters.

12. **Adjournment:**

Motion by Murphy, Second by Hills to adjourn at 7:50 PM. Ayes - all. Motion carried.

Respectfully Submitted,
Dan Farmer, Secretary